



# TOWN OF GALWAY

PLANNING BOARD  
SARATOGA COUNTY, NY  
ESTABLISHED 1792

5910 Sacandaga Road  
Galway, New York 12074  
518-882-6070

## MINUTES OF PLANNING BOARD MEETING

**Date/Time of Meeting:** December 17<sup>th</sup> 2024

**MEETING CALLED TO ORDER** at 7:00 p.m. by Ruthann Daino, Chair.

**MEMBERS PRESENT:** Ruthann Daino, Rebecca Mitchell, Melissa Rathbun

**MEMBERS ABSENT:** Kylie Holland, Renee Roth-O'Neil

**ALSO PRESENT:** Amanda DeRidder – Clerk, Ryan Pezzulo Esq., Jimmy Ross -Town Board Liaison and approximately Seven (7) people in the audience.

**REVIEW OF MINUTES:** All board members previously reviewed the revised minutes of the September 2024 meeting

Motion to Approve by Melissa and Seconded by Rebecca Voice vote: All ayes. Motion Carried

Motion to Approve October Minutes by Rebecca and Seconded by Melissa Voice vote: All ayes. Motion Carried

**CLERK'S REPORT:** 2025 Planning and Zoning Board Conference email has been sent please remember to sign up.

**CHAIR'S REPORT:** N/A

### Public Meeting

**Application #PB24-010** Application of Frank Schwab for 2 lot subdivision on property located at 5171 Jockey Street (tax parcel no. 200.-1-54).

Patrick Jarosz from Gilbert VanGuilder Land Surveyor is speaking on behalf of the homeowner for a 2 lot subdivision to subdivide 5 acres, This is zoned AR is a new lot and will have a well.

Ruthann- the driveway looks like it will be shared? Will the access be through the current parcel?

Frank Schwab – this property is for my son

Ruthann, Ryan and Frank – discussion on the correct way to document the shared driveway, to deed the shared driveway and make a driveway easement and agreement that will be passed down with both properties.

Ruthann – Noting that if the driveway is over 500 feet it will need to be built according to state fire code and that note needs to be on the plan.

Rebecca – on any other plans would you please place a scalable scale it helps with determining details

Ruthann and Patrick – discussion on the wetlands and the buffer that there is a 500 foot buffer at the rear end and since, it is on a county highway and also in the AG District #2 it will have to be sent to the Saratoga County planning board for review as well.



# TOWN OF GALWAY

PLANNING BOARD  
SARATOGA COUNTY, NY  
ESTABLISHED 1792

5910 Sacandaga Road  
Galway, New York 12074  
518-882-6070

SEQR Review has been completed – it has been determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

**Motion by Melissa** to Approve SEQR Review Application PB24-010 **Second by Rebecca**. Voice vote: All ayes. Motion Carried

**Motion by Melissa** to Classify application PB24-010 as a 2 Lot Minor Subdivision **Second by Rebecca**  
Voice vote: All ayes. Motion Carried

**Motion by Rebecca** to set application PB24-010 for a Public Hearing in January **Second by Melissa**  
Voice Vote: All ayes. Motion Carried.

## **Public Meeting**

**Application #PB24-011** Application of Margaret DeFoe for Lot line Adjustment on property located at 5296 Hudson rd. (tax parcel no. 199.-1-4.22).

Margaret DeFoe Application – Would like to revert the previous subdivision back to parent parcel Ruthann – you would like to eliminate the subdivision line that was created

**Motion by Rebecca** to Waive the minor subdivision regulation for public hearing **Second by Melissa**  
Voice Vote: All ayes. Motion Carried

**Motion by Rebecca** to adopt the prior SEQR Neg Deck for Lot Line Adjustment on property located at 5296 Hudson Road **Second by Rebecca**. Voice vote: All ayes. Motion Carried

**Motion by Rebecca** to Approve Application PB24-011 for Margaret DeFoe for a Lot Line adjustment on property located at 5296 Hudson Road **Second by Melissa** Voice vote: All ayes. Motion Carried

## **PRIVILEGE OF THE FLOOR:**

### **OTHER BUSINESS:**

Thank you to Rebecca for her time in service with the planning board and efforts as this is her last meeting

**Motion by Rebecca** to adjourn. **Second by Melissa**. Voice vote: All ayes. Motion carried. Meeting adjourned at 7:22 p.m.

Respectfully submitted,  
Amanda DeRidder, Clerk