



# TOWN OF GALWAY

PLANNING BOARD  
SARATOGA COUNTY, NY  
ESTABLISHED 1792

5910 Sacandaga Road  
Galway, New York 12074  
518-882-6070

## MINUTES OF PLANNING BOARD MEETING

**Date/Time of Meeting:** April 23<sup>rd</sup>, 2024

**MEETING CALLED TO ORDER** at 7:00 p.m. by Ruthann Daino, Chair.

**MEMBERS PRESENT:** Ruthann Daino, Kylie Holland, Melissa Rathbun, Rebecca Mitchell

**MEMBERS ABSENT:** Renee Roth-O'Neil,

**ALSO PRESENT:** Amanda DeRidder – Clerk, Ryan Pezzulo Esq., Jimmy Ross -Town Board Liaison and approximately Nineteen (19) people in the audience.

**REVIEW AND TABLE OF MINUTES:** All board members previously reviewed the minutes of the Feb 27<sup>th</sup> & March 6<sup>th</sup> 2024 meeting.

Feb 27<sup>th</sup> Meeting Minutes – Motion to Approve by Melissa and Seconded by Kylie

March 6<sup>th</sup> Meeting Minutes - Motion to Approve by Melissa and seconded by Kylie

**CLERK'S REPORT:** N/A

**CHAIR'S REPORT:** Change in Agenda Charles Fetter Application has been withdrawn.

### PUBLIC HEARING:

**Application #PB24-003** Application of Margaret & William DeFoe for Minor Subdivision on property located at 5296 Hudson Road (tax parcel no. 199.-1-4.22).

- Brad Bishcoff would like to see this approved

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**Motion by Rebecca** to close public hearing for application PB24-003 **Second by Kylie**. Voice vote: All ayes. Motions Carried

### PUBLIC MEETING:

**Application #PB24-003** Application of Margaret & William DeFoe for Minor Subdivision on property located at 5296 Hudson Road (tax parcel no. 199.-1-4.22).

Ruthann – Last month we asked for additions to the drawings and those were completed and sent out to the board.

Please bring 2 prints and mylars to be signed by Ruthann.

SEQR Review has been completed – it has been determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.



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**Motion by Melissa** to Approve Application PB24-003 minor subdivision , **Second by Rebecca.**  
Voice vote: All ayes. Motions Carried

## **Public Meeting:**

**Application #PB24-001** Application of Michael & Louise Churchill for Special use permit on property located at 2488 Hermance Road (tax parcel no. 186.-2-6.21).

Application for special use of a shed on the property

Ruthann- any new plans or new requirements? No requirements these were emailed to us at 11 am today and those items were requested in writing.

That list wasn't conclusive, the planning board may have other requirements and there could be more items.

Homeowner- responded to the email they wouldn't be moving forward

Rebecca – has the zoning board tabled their application?

Andy – due to not knowing if anything would change in the process in order to meet the building departments requirements It didn't make sense to give a variance.

Rebecca – can the board have a copy of those requirements given by the building department, if the building is compliant with code then if you come in with an application for an accessory apartment code, we will evaluate the application in accordance with the accessory apartment requirements of our code.

Ryan- Do you plan on providing supplementary information for the application.

Homeowner- the letter received gave 6 points and we have responded to all 6

Melissa- do we table this again

Ryan- yes this has been a ongoing conversation

**Motion by Melissa** to Table Application PB24-001 Special Use permit, **Second by Kylie.** Voice vote: All ayes. Motions Carried

## **PRIVILEGE OF THE FLOOR:**

### **OTHER BUSINESS:**

A lot line adjustment was approved for Applicant Elijah Deso in February, Applicant has still not provided updated maps as requested. Ruthann will check how long the approval is valid according to code.

**Motion by Kylie** to adjourn. **Second by Rebecca.** Voice vote: All ayes. Motion carried.  
Meeting adjourned at 7:14 p.m.

Respectfully submitted,

*Amanda DeRidder*

Amanda DeRidder, Clerk