

**AGENDA**

October 09, 2012

1. Call to order
2. Roll Call
3. Pledge to the Flag
4. Approve Minutes
5. Communications received
6. Privilege of the Floor
7. Reports:

**Committee Reports**

County and Town	Hargrave
Public Safety	Tillson
Property	Arnold
Building and Grounds	Hargrave
Public Affairs	Arnold
Highway	Costanzo
Historian	Keeler
Assessor	Killeen

**Liaison Reports**

Planning Board	Tillson
Youth	
ZBA	
Senior Citizens	Arnold
Code Enforcement	Ciembroniwicx

## MOTIONS AND RESOLUTIONS

### 9. Budget Adjustments

None

### 10. Vouchers and Reports

Approval of General Abstract of Vouchers (A) Town Wide

Approval of General Abstract of Vouchers (B) Town outside the Village

Approval of Highway Abstract of Vouchers (DA) Town Wide

Approval of Highway Abstract of Vouchers (DB) Town outside the Village

Approval of Special Districts Abstract of Vouchers (SL)

Approval of Supervisors Report.

11. Set date for public hearing on the Town Budget.

12. Executive Session-Personnel

13. Other Business.

14. Adjourn

REGULAR MEETING  
OCTOBER 9, 2012  
GALWAY TOWN HALL

Supervisor Hargrave called the meeting to order at 7:30 p.m. The following Town Board Members were present:

PRESENT: Supervisor George Hargrave                      Councilman Fred Arnold  
                    Councilwoman Susan Sutch

ABSENT: Councilman Michael Tillson

OTHERS PRESENT: D. Costanzo, Highway Superintendent; T. Killeen, Assessor; B. Topper; M. Cuffe-Perez; D. Sowle, Youth Commission Chair & M. DeFoe, Town Clerk.

Pledge to the Flag

A motion was made by Councilwoman Sutch, seconded by Councilman Arnold to approve the minutes of the September 11, 2012 Regular Meeting as submitted.

All ayes.

MOTION CARRIED

Communications – Town Clerk stated that Board Members received copies of the following correspondence: Assessor's Report dated 10/9/12; Building Department Report for September 1- October 9; Highway Report for September with schedule for October along with Pavilion expenses to date; Dog Control Officer's Report for August & September; Solicitation letter from Certified Public Accountants & Consultants Firm regarding Treasurer training & audit readiness; Resignation letter from George Weed effective September 24, 2012 from Galway Town Board due to personal reasons; NYS Local Retirement System Employer E-News; Historian's report; Harmony Corners Fire District Draft 2013 Budget; NYS Comptroller's weekly new for September and October; Congressman Chris Gibson's update from Washington for September; Notification of Revolutionary Run for Veterans to be held November 10, 2012 at 9:00 a.m. in Schuylerville; Copy of letter sent from NYS Retirement System to Justice Thomas-Oravsky regarding need for her to complete three month Record of Activities Log & Bill Topper's October Pavilion Report. The following correspondence was also received: Time Warner Cable notification dated 9/18/12 & 10/2/12 advising of possible changes in programming & channel services; Notification from Saratoga County Public Health of Seasonal Influenza Clinic to be held by Galway Seniors at the Methodist Church in Village on 10/29/12 from 1-3 p.m. & Notification from Saratoga County Office for Aging of Public Hearing to be held 11/1/12 from 1-3 p.m. at Saratoga Springs Public Library to obtain input, suggestions and comments relative to programs for aging for 2013.

Privilege of the Floor – Mary Cuffe-Perez requested that any legal notices or notifications be forwarded to her for publication in Galway Get Together. Town Clerk stated that Town Board would need to authorize this; they advise her in Town Policy at beginning of

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year where we post notifications. Resolution will be needed by Town Board to add her to list. Donna Sowle, Chairman of Youth Commission Thanked Bill Topper for his many years as Liaison to Youth Commission and George Weed also for the time he held as their Liaison. Donna stated that she has been stopping in at the pavilion to see progress and would like to thank Bill Topper & highway department for all their hard work on the project.

**COMMITTEE REPORTS:** **Historian** - Supervisor Hargrave stated that Phyllis submitted her written report this month was unable to attend tonight's meeting. **Assessor** - Tracy Killeen stated that he will begin measuring and adding new residences to assessment roll. **Public Safety** - No Report. **Property** - Supervisor Hargrave asked if Councilman Arnold would need any help with property inventory. Councilman Arnold felt he would be fine. Clerk advised that she needed copy of last year's property inventory it was not filed with her, Councilman Arnold stated will get copy to her. **Public Affairs** - No Report. **Building & Grounds** - Bill Topper stated the following items remain to be completed: Installing roof metal; Painting columns & beams; Build and install the pedestal for generator; Install electrical boxes, conduit and wiring. He anticipates that project will be completed in his report next month. Councilman Arnold will contact Nationalgrid tomorrow with 911 number, and let Bill Topper know when electric project will be done. **Highway** - Highway Superintendent, Costanzo stated for September they cleared stumps on Old Mill Road; Paved with Saratoga County; Screened sand & hauled to shop; Hauled stone to Stanton Road; Chipped trees & limbs after storm; Poured floor at Pavilion; Worked on Pavilion; First-Aid training for pit; Mowed ball fields & R.O.W.'s For October Highway Department will continue to work on Old Mill Road; Finish work on pavilion; Screen & haul sand to shop; They fixed washouts town-wide after storm; Shim Armer & Bliss Roads; Mow ball fields one more time and mow R.O.W.'s. **County & Town** - On Town/County level working on Budget. One more budget workshop is needed for Town.

**LIAISON REPORTS:** **Planning Board** - No Report. **Senior Citizens** - No Report. **Code Enforcement** - Chet submitted a written report. **Youth** - Councilman Arnold volunteered to fill in as Liaison to Youth Commission. **ZBA** - Councilwoman Sutch volunteered to fill in as Liaison to ZBA.

**RESOLUTION #: 29-2012** - Change in Town Policy #: 1 to include email notification to "Galway Get Together" regarding legal notices and postings. On a motion of Councilwoman Sutch, seconded by Councilman Arnold the following resolution was ADOPTED: AYES - 3 NAYS - 0

RESOLVED that the Galway Town Board authorize the Town Clerk to forward email notification to the "Galway Get Together" on legal notices and postings for inclusion in their online newsletter. Change will be made to Town Policy #: 1 in January.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilwoman Sutch to approve the General Abstract of Vouchers (A) dated 09/12/12 thru 10/04/12 for a total of \$67,302.93.

All ayes.

MOTION CARRIED

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Councilwoman Sutch made a motion, seconded by Councilman Arnold to approve the General Abstract of Vouchers (B) dated 09/13/12 thru 10/04/12 for a total of \$4,727.05.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilwoman Sutch to approve the Highway Abstract of Vouchers (DA) dated 09/13/12 thru 10/04/12 for a total of \$1,494.14.

All ayes.

MOTION CARRIED

Councilwoman Sutch made a motion, seconded by Councilman Arnold to approve the Highway Abstract of Vouchers (DB) dated 09/13/12 thru 10/04/12 for a total of \$4,641.26.

All ayes.

MOTION CARRIED

Councilwoman Sutch made a motion, seconded by Councilman Arnold to approve the Special District Abstract of Vouchers (SL) dated 9/13/12 thru 10/04/12 for a total of \$111.67.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilwoman Sutch to approve the Supervisor's Operating Statement for the period ending 9/30/12.

All ayes.

MOTION CARRIED

Supervisor Hargrave stated that all Board Members were given a copy of the new CDPHP Health Plan for Town which has gone up 8.1% for 2013.

**RESOLUTION #: 30-2012** – Set date for Public Hearing on 2013 Budget. On a motion of Councilwoman Sutch, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 3 NAYS – 0

RESOLVED, that the Galway Town Board schedule the Public Hearing for review of 2013 Budget for 7:15 p.m. on November 13, 2012, Regular Meeting to begin at 7:30 p.m.

All ayes.

MOTION CARRIED

**RESOLUTION #: 31-2012** – Set date for additional Budget Workshop. On a motion of Councilwoman Sutch, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 3 NAYS – 0

RESOLVED that the Galway Town Board schedule an additional 2013 Budget Workshop for October 24, 2012 at 7:30 p.m.

All ayes.

MOTION CARRIED

**RESOLUTION #: 32-2012** – Authorization for Supervisor to sign contract with Doyle Alarm for Installation/Maintenance/Monitoring Agreement for Town Hall & Highway Garage. On a motion of Councilwoman Sutch, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 3 NAYS – 0

RESOLVED that the Galway Town Board authorize the Supervisor to sign the

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contract with Doyle Alarm for the Installation/Maintenance/Monitoring Agreement for the Town Hall in the amount of \$21.00 per month to be charged to A1620.4 Buildings CE; and the Highway Building in the amount of \$21.00 per month to be charged to A5132.4 Garage CE.

All ayes.

MOTION CARRIED

On a motion of Councilwoman Sutch, seconded by Councilman Arnold the meeting was adjourned to Executive Session at 8:12 p.m. to discuss a personnel issue regarding the Assessor.

All ayes.

MOTION CARRIED

On a motion of Councilwoman Sutch, seconded by Councilman Arnold the Town Board returned to Regular Session at 8:25 p.m. Supervisor Hargrave stated no action was taken by the Town Board during Executive Session.

All ayes.

MOTION CARRIED

**RESOLUTION #: 33-2012** – Authorization for letter to be drafted to Assessor. On a motion of Councilwoman Sutch, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 3 NAYS – 0

RESOLVED that the Galway Town Board draft a letter to Assessor regarding their concerns with procedures & performance in his office.

All ayes.


MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilwoman Arnold to adjourn the meeting at 8:27 p.m.

All ayes.

MOTION CARRIED

Respectfully submitted,



Margaret L. DeFoe  
Town Clerk