

**AGENDA**

October 8, 2013

1. Call to order
2. Roll Call
3. Pledge to the Flag
4. Approve Minutes
5. Communications received
6. Privilege of the Floor (C. MacDonald update on Veterans Memorial)
7. Reports:

**Committee Reports**

County and Town	Hargrave
Public Safety	Tillson
Property	Arnold
Building and Grounds	Hargrave
Public Affairs	Arnold
Highway	Costanzo
Historian	Keeler
Assessor	Hayner

**Liaison Reports**

Planning Board	Tillson
Youth	Arnold
ZBA	Sutch
Senior Citizens	Sutch
Code Enforcement	Ciembroniwicx

## MOTIONS AND RESOLUTIONS

### 9. Budget Adjustments

None

### 10. Vouchers and Reports

Approval of General Abstract of Vouchers (A) Town Wide

Approval of General Abstract of Vouchers (B) Town outside the Village

Approval of Highway Abstract of Vouchers (DA) Town Wide

Approval of Highway Abstract of Vouchers (DB) Town outside the Village

Approval of Special Districts Abstract of Vouchers (SL)

Approval of Supervisors Report.

11. Set date for public hearing on the Town Budget.

12. Resolution making Digital Towpath the provider for the Website.

13. Discuss amending Town Code to include outdoor lighting restriction.

14. Other Business.

15. Adjourn

REGULAR MEETING  
OCTOBER 8, 2013  
GALWAY TOWN HALL

Supervisor Hargrave called the meeting to order at 7:30 p.m. The following Town Board Members were present:

PRESENT: Supervisor George Hargrave                      Councilman Michael Tillson  
                    Councilman Fred Arnold                      Councilwoman Susan Sutch  
                    Councilman Paul Lent

OTHERS PRESENT: C. MacDonald; R. Spraker, Deputy Highway Superintendent; T. O'Brien, Dog Control Officer; L. Symonds; D. Sowle, Youth Commission Chair & M. DeFoe, Town Clerk.

Pledge to the Flag

A motion was made by Councilman Arnold, seconded by Councilwoman Sutch to approve the minutes of the September 11, 2013 Regular Meeting as submitted.

All ayes.

MOTION CARRIED

Supervisor Hargrave stated that they had a glitch with bookkeeping software, so they would be holding off approving Supervisor's Reports until this was corrected.

**Cameron MacDonald** gave a status update on his Eagle Scout project at Pavilion. Materials have been purchased and prepared for sign. Cameron is currently waiting on printer for approval on content design. He has been working with Historian, Phyllis Keeler and Michael Claypool. He appears to remain on budget. Cameron may have a problem with getting project in ground before the end of October. While he is a resident of Galway he will continue to maintain sign. Councilwoman Sutch suggested dedication be done in conjunction with opening day of Farmers Market next year.

Communications – Town Clerk read legal notice placed in Daily Gazette on August 29, 2013 advising that September Town Board Meeting was changed from September 10<sup>th</sup> to September 11<sup>th</sup> 2013 at 7:30 p.m. due to Primary Election; Legal Notice placed in Daily Gazette on August 30, 2013 advising of 2014 Budget Workshops scheduled for September 24<sup>th</sup>, October 1<sup>st</sup> & October 9<sup>th</sup>, 2013 at 7:30 p.m.; Legal Notice placed in Daily Gazette on September 18, 2013 advising that Town Board would be interviewing for Bookkeeper position on October 7<sup>th</sup> at 7 p.m. and October 11<sup>th</sup> if needed. Board Members received copies of the following correspondence: Weekly updates from State Comptroller dated 8/25; 9/1; 9/8; 9/15; 9/22; 9/29 & 10/6/13; Congressman Chris Gibson update from Washington dated 9/4, 9/20 & 10/6/13; NYS Retirement E-News for August & September; Assessor's Report for October; Building Department Report dated 10/8/13; Highway Report for September with schedule for October; Dog Control Officer's Report for September; Early Notice & Final Notice from Recreate NY Smart Home Program regarding Public review of a Proposed Activity in a 100-Year FloodPlain; Tentative 2014

Budget was received from Supervisor on September 17<sup>th</sup> and forwarded to all Board Members; Numerous complaint letters from Kyle Ruch of Crooked Street regarding 5692 Crooked Street & 5698 Crooked Street; Superintendent of Schools has sent a couple emails to Town Clerk requesting training for Crossing Guard.

Councilman Lent stated that the Supervisor asked him to look into possible training for Crossing Guard. He contacted the Sheriff's Department and they advised that no formal training is given for this. Sheriff's Department suggested possibly the same training given to Fire Police. They will look into this further and get back to Councilman Lent. Councilwoman Sutch questioned if road flaggers were given training at County. Councilman Arnold stated there was a 45 minute video. Supervisor Hargrave stated that he received a call from BOCES regarding job application received from Crossing Guard. He will need to talk with Crossing Guard before we look schedule any training to find out what her intentions are with this position.

Correspondence was received from the Office of State Comptroller advising that AUD was received from Galway indicating that Galway was not categorized in a level of stress with a score of 12.5%; Supervisor Hargrave gave Board Members section of Milton's Code that addresses issues with Glare & Heat for possible updating to Galway's Code; Draft copy of Resolution and Agreement for Services with Digital Towpath Cooperative regarding website, email & one year of electronic records management. The following correspondence was also received: GGCSA minutes from September; Families Served/New Families for May, June, July & August along with their receipts & expenses; Numerous updates from Time Warner Cable regarding possible changes with channels/service; Copy of complaint letter sent to Time Warner by resident Walter Nial of Ruback's Grove – he received a bill for September 1<sup>st</sup> thru 30<sup>th</sup> when service was cancelled as of August 30<sup>th</sup>; Notification from Saratoga County Attorney of 7 parcels on the 2011 delinquent tax list & Letter with petition from residents of Bliss Road requesting a speed limit reduction.

Privilege of the Floor – **Donna Sowle, Chair of Youth Commission** stated that she purchased two pop-up tents from Walmart and would like to request that payment be made before next month's meeting from the Stewart's donation.

**RESOLUTION #: 46-2013** – Authorization for Supervisor to cut check to Walmart. On a motion of Councilman Arnold, seconded by Councilman Tillson the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize the Supervisor to cut a check in the amount of \$256.00 to Walmart for two pop-up tents for Youth Commission from the Stewart's donation to be charged to B7310.4 Youth Programs CE.

All ayes.

MOTION CARRIED

**RESOLUTION #: 47-2013** – Speed limit reduction request for Bliss Road. On a motion of Councilman Lent, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize the Town Clerk to send a speed

REGULAR MEETING, GALWAY TOWN BOARD, OCTOBER 8, 2013

limit reduction request to the County to be forwarded to State for Bliss Road from the Dead End section of Bliss Road located north of County Road 45 to Birhton Road.

All ayes.

MOTION CARRIED

**COMMITTEE REPORTS: Assessor** – Nothing in addition to written report.

**Historian** – Phyllis Keeler, Historian advised that it was a privilege to work with Cameron on Eagle Scout Project. Historian's Office received 6 boxes of old documents from the Louis Cook Family Collection. All information has been read, appraised, reviewed, labeled and placed in Galway Sur-Name file. Many requests have been received and completed on local history. Water Wheel Village Historical Marker will be placed on or before October 30<sup>th</sup>. Ceremony honoring location of marker will be held at a later date. **Public Safety** – No Report. **Property** – Councilwoman Sutch stated 2013 report is almost done. **Buildings & Grounds** – Councilwoman Sutch stated that the final Farmer's Market was held September 27<sup>th</sup>. Survey will go out to vendors regarding comments on how Market went for them and any suggestions to make it better. Article will also go in newsletter for public comments on Market. Very happy with how first year went. **Public Affairs** – No Report. **Highway** – Deputy Highway Superintendent, Spraker stated for September Highway Department paved with Greenfield & Halfmoon; Started ditching on Crane Road; Replaced cross culverts on Antioch Road; Cut trees on Old Mill Road & Hermance Road; Mowed Town Hall; Ball fields & R.O.W.'s. For October Highway Department will assist Charlton & Greenfield with paving; Ditch Armer Road, Dean Lung Road & Jersey Hill Road; Mow Town Hall, Ball fields & R.O.W.'s. **County & Town** – On Town/County level working on Budget. One more budget workshop is scheduled for tomorrow night for Town.

**LIAISON REPORTS: Planning Board** – No Report. **Youth** – Councilman Arnold stated that things are going along smoothly. Winter sports are being planned: skiing; swimming; wrestling; basketball; karate has moved back inside and soccer is wrapping up. **ZBA** – No Report/No meeting. **Senior Citizens** - No Report. **Code Enforcement** – Nothing in addition to written report.

Councilman Arnold made a motion, seconded by Councilman Tillson to approve the General Abstract of Vouchers (A) dated 09/11/13 thru 10/04/13 for a total of \$83,726.49.

All ayes.

MOTION CARRIED

Councilwoman Sutch made a motion, seconded by Councilman Arnold to approve the General Abstract of Vouchers (B) dated 09/11/13 thru 10/04/13 for a total of \$1,791.99.

All ayes.

MOTION CARRIED

Councilman Lent made a motion, seconded by Councilwoman Sutch to approve the Highway Abstract of Vouchers (DA) dated 09/11/13 thru 10/04/13 for a total of \$3,193.38.

All ayes.

MOTION CARRIED

Councilman Lent made a motion, seconded by Councilman Arnold to approve the Highway Abstract of Vouchers (DB) dated 09/11/13 thru 10/03/13 for a total of

## REGULAR MEETING, GALWAY TOWN BOARD, OCTOBER 8, 2013

\$59,043.62.

All ayes.

MOTION CARRIED

Councilwoman Sutch made a motion, seconded by Councilman Tillson to approve the Special District Abstract of Vouchers (SL) dated 9/11/13 thru 10/03/13 for a total of \$109.16.

All ayes.

MOTION CARRIED

**RESOLUTION #: 48-2013** –Set date for Public Hearing on 2014 Budget. On a motion of Councilwoman Sutch, seconded by Councilman Lent the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED, that the Galway Town Board schedule the Public Hearing for review of 2014 Budget for 7:00 p.m. on November 12, 2013, Regular Meeting to begin at 7:30 p.m.

All ayes.

MOTION CARRIED

**RESOLUTION #: 49-2013** – Establish Membership in the Digital Towpath Cooperative. On a motion of Councilwoman Sutch, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board Establish Membership in the Digital Towpath Cooperative:

**WHEREAS**, the Town of Galway will establish and maintain a municipal website using the Digital Towpath Municipal Website Template, and

**WHEREAS**, the Town of Galway expects to realize an increase in service to the residents of the Town through the operation of its website, and

**WHEREAS**, the continued operation and expansion of this website will continue to enhance our citizens' e-government interaction with the Town, and

**WHEREAS**, the Municipalities in New York State using the Digital Towpath Municipal Website Template are banding together to form the Digital Towpath Cooperative, and

**WHEREAS**, the Inter-Municipal Joint Service Agreement establishing this cooperative has been presented to and reviewed by this Board and its cost is hereby approved at \$612 for one year of website and email hosting plus \$200 for one year of electronic records management,

**NOW THEREFORE**, the Town Board authorizes the Supervisor to sign the Inter-Municipal Joint Service Agreement establishing the Digital Towpath Cooperative and hereby designates Deputy Supervisor Paul Lent to represent the Town in all proceedings of that body.

All ayes.

MOTION CARRIED

Town Board went into discussion regarding Milton's Code with reference to section that addresses outdoor lighting restrictions. Town Board would like to incorporate this entire

section of Milton's ordinance into our code. Supervisor Hargrave will forward this on to Attorney Horigan for his review and comments.

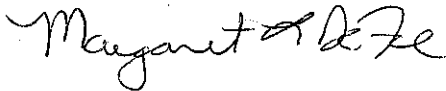
**Other Business - Laurie Symonds** a student at Maria College along with two other students needs to find volunteers to participate in an interview opinion survey regarding "Galway" the community and its needs with reference to health care. Everyone will give her their names & numbers to contact after meeting is adjourned.

Councilman Arnold made a motion, seconded by Councilman Lent to adjourn the meeting at 8:15 p.m.

All ayes.

MOTION CARRIED

Respectfully submitted,



Margaret L. DeFoe  
Town Clerk