

AGENDA
November 13, 2012

1. Call to order.
2. Roll Call.
3. Pledge to the Flag.
4. Approval of previous minutes.
5. Communications received.
6. Privilege of the floor.
7. Reports:

Committee Reports

Assessors	Killeen
County and Town	Hargrave
Public Safety	Tillson
Property	Arnold
Buildings and Grounds	Hargrave
Public Affairs	Sutch
Highway	Costanzo
Historian	Keeler

Liaison Reports

Planning Board	Tillson
Youth	Arnold
ZBA	Sutch
Senior Citizens	Arnold
Code Enforcement	Ciembroniewicz

Agenda

Motions and Resolutions

9. Budget Adjustments:

None

10. Vouchers and Reports:

Approval of General Abstract of Vouchers (A) Townwide.

Approval of General Abstract of Vouchers (B) Town outside the Village.

Approval of Highway Abstract of Vouchers (DA) Townwide.

Approval of Highway Abstract of Vouchers (DB) Town outside the village.

Approval of Special Districts Abstract of Vouchers (SL)

Approval of the Supervisors Report.

12. Approve budget for 2013.

13. Appoint Carol Hynes to the BAR with a term to expire 9/30/17

14. Other business.

15. Adjourn.

REGULAR MEETING
NOVEMBER 13, 2012
GALWAY TOWN HALL

Supervisor Hargrave called the meeting to order at 7:30 p.m. The following Town Board Members were present:

PRESENT: Supervisor George Hargrave Councilman Fred Arnold
 Councilwoman Susan Sutch

ABSENT: Councilman Michael Tillson

OTHERS PRESENT: D. Costanzo, Highway Superintendent; B. Topper; J. Grant; T. O'Brien, Dog Control Officer; P. Keeler, Historian; E. Keeler; three students from Broadalbin's Government Class M. Ottati; T. Wilcox; P. Brown & M. DeFoe, Town Clerk.

Pledge to the Flag

A motion was made by Councilwoman Sutch, seconded by Councilman Arnold to approve the minutes of the October 9, 2012 Regular Meeting as submitted.

All ayes.

MOTION CARRIED

Communications – Town Clerk stated that Board Members received copies of the following correspondence: Bill Topper's monthly report to Dockstader Trust on Pavilion Project; Highway Department Pavilion Labor Spread Sheets; Pavilion Materials Expenditure Sheet; Assessor's Report dated 11/13/12; Building Department Activity Report for October 2 – November 13; Land Use Training at Washington County Municipal Center (also given to Planning Board & ZBA); Email correspondence from Real Property Tax Department regarding changes they are proposing to description section on tax bill with reference to Lake District actual 911 numbers (Board Members need to let Clerk know if this is alright with them, currently everything in Lake District is referenced "Rear" of the main town road it is off of); Dog Control Officer's Report for October along with Shelter Report for September & October; Chris Gibson's update from Washington for October; State Comptroller's weekly updates for October & November; NYS Local Retirement System Employer E-News; Solicitation from National Business Equipment & Supply regarding purchasing copiers & Highway Department Report for October with Schedule for November. The following correspondence was also received: Complaint letter from resident regarding unlawful burning of leaves by neighbors on Perth Road, also displeasure with Fire Department regarding this matter. Harmony Corners Fire District Certified 2013 Budget; Notification from Councilman Michael Tillson that he examined both Justices cash accounts and deposits for 2011 and found everything to be in order; Time Warner Cable notification of Internal Restructuring and 10/16/12, 11/2/12 & 11/6/12 advising of possible changes in programming & channel services; Notification from Unified Court System that Justice Donald Clemens completed his Continuing Judicial Education Program; Notification from Office of State

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Comptroller that they received Town of Galway's corrective action plan with reference to Financial Operations; Resident email notification advising of his displeasure with the up keeping of the town website; Legal Notice placed in Daily Gazette on October 15, 2012 advising of additional Budget Workshop to be held on October 24, 2012 at 7:30 p.m. Authorization for Supervisor to solicit applicants for Assessor position with Town of Galway; position will be part time approximately 20 hours per week; salary will be based on experience. & Speed limit reduction request for Middle Grove Road.

RESOLUTION #: 34-2012 – Speed limit reduction request. On a motion of Councilman Arnold, seconded by Councilwoman Sutch the following resolution was ADOPTED: AYES – 3 NAYS – 0

RESOLVED that the Galway Town Board request a speed limit reduction on Middle Grove Road between Route 29 and the Providence Town line.

All ayes.

MOTION CARRIED

Privilege of the Floor – None.

COMMITTEE REPORTS: **Assessor** – Supervisor Hargrave read Assessor's Report advising that Assessor will be resigning his position effective February 1, 2013 for personal reasons. Total assessed value of town is 254,907,827; Tracy has worked on a couple of property splits & a lot line adjustment; merging back into files old property record cards; will be forwarding sales in lake district to building department as they occur. **Public Safety** – No Report. **Property** – No Report. Town Clerk stated she needed 2011 & 2012 inventory. Councilman Arnold will get information to Clerk. **Public Affairs** – No Report. **Historian** – Phyllis Keeler stated that November is History Month in NYS; Attended Saratoga County Historian's meeting today in Ballston Spa, On November 3rd they attended the Association of Public Historians of NYS meeting held at the Military Museum. **Highway** – Superintendent, Costanzo stated for October the Highway Department continued work on Old Mill Road; Screened sand & hauled it to shop; Worked on pavilion; cleaned culvert on Crane Road due to Beaver issues; Fixed washouts on Antioch Road, Camp Ave. & Ridge Road; Tree service cut trees on Hermance Road & Kania Road & they mowed R.O.W.'s. For November they will continue work on Old Mill Road; Finish pavilion; Haul sand to shop; Highway did roadside clean-up after "Sandy" storm; Shim Armer Road & Bliss Road; Mow R.O.W.'s and Plow as needed. **Buildings & Grounds** – Bill Topper went over pavilion progress. **County & Town** – On County level changing health insurance, this should save county approximately a half a million dollars. Still up in the air on what they are planning to do with Maple Wood Manor. Town Budget will have no increase; Galway Fire Department will be 2% increase. Bill Topper stated that Fire Department took a cut one year and had no increases for about three additional years.

LIAISON REPORTS: **Planning Board** – No Report. **Youth** – Councilman Arnold stated that they had a productive meeting last week and have another meeting scheduled for the 28th. **ZBA** – Chet stated that Stewarts was in before ZBA for several variances that were all approved. **Senior Citizens** – Councilwoman Sutch stated that she attended the October 18th meeting and they continue to be very well attended. They have elected

REGULAR MEETING, GALWAY TOWN BOARD, NOVEMBER 13, 2012

the officers for 2013 and Phyllis Keeler will be their new President. **Code Enforcement** – Chet stated that 10 permits have been issued from 10/2 thru present; 4 more currently to review; 5 permits closed; 4 sets of measurements for new 911 numbers; completed 18 of the 24 hours of continued education required by NYS for his position; three additional online hours have been completed and he will be completing 3 more on line; would like Town Board to appoint Jaqueline Koch-Owen as building clerk.

RESOLUTION #: 35-2012 – Appoint Building Department Clerk. On a motion of Councilman Arnold, seconded by Councilwoman Sutch the following resolution was ADOPTED: AYES – 3 NAYS – 0

RESOLVED that the Galway Town Board appoint Jacqueline Koch-Owen Building Department Clerk at \$12.00 per hour a maximum five hours per week with a six month probationary period to be charged to B3620.1 Safety Inspection PS.

All ayes.

MOTION CARRIED

Chet will send letter to other applicants to advise that position has been filled.

Councilwoman Sutch made a motion, seconded by Councilman Arnold to approve the General Abstract of Vouchers (A) dated 10/10/12 thru 11/09/12 for a total of \$15,884.68.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilwoman Sutch to approve the General Abstract of Vouchers (B) dated 10/10/12 thru 11/09/12 for a total of \$3,368.56.

All ayes.

MOTION CARRIED

Councilwoman Sutch made a motion, seconded by Councilman Arnold to approve the Highway Abstract of Vouchers (DA) dated 10/12/12 thru 11/08/12 for a total of \$5,912.76.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilwoman Sutch to approve the Highway Abstract of Vouchers (DB) dated 10/10/12 thru 11/08/12 for a total of \$11,805.17.

All ayes.

MOTION CARRIED

Councilwoman Sutch made a motion, seconded by Councilman Arnold to approve the Special District Abstract of Vouchers (SL) dated 10/10/12 thru 11/08/12 for a total of \$113.72.

All ayes.

MOTION CARRIED

Councilwoman Sutch made a motion, seconded by Councilman Arnold to approve the Supervisor's Operating Statement for the period ending 10/31/12.

All ayes.

MOTION CARRIED

RESOLUTION #: 36-2012 –Set date for Public Hearing/Special Meeting on 2013 Budget. On a motion of Councilwoman Sutch, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 3 NAYS – 0

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RESOLVED, that the Galway Town Board schedule the Public Hearing for review of 2013 Budget for 7:00 p.m. on November 19, 2012, Special Meeting to adopt said budget immediately following Public Hearing.

All ayes.

MOTION CARRIED

RESOLUTION #: 37-2012 – Re-appoint Carol Hynes to BAR. On a motion of Councilman Arnold, seconded by Councilwoman Sutch the following resolution was ADOPTED: AYES – 3 NAYS – 0

RESOLVED that the Galway Town Board re-appoint Carol Hynes to the Board of Assessment Review term 10/1/12 thru 9/30/17.

All ayes.

MOTION CARRIED

On a motion of Councilwoman Sutch, seconded by Councilman Arnold the meeting was adjourned to Executive Session at 8:25 p.m. to discuss a personnel issue regarding the Assessor.

All ayes.

MOTION CARRIED

On a motion of Councilwoman Sutch, seconded by Councilman Arnold the Town Board returned to Regular Session at 8:42 p.m. Supervisor Hargrave stated no action was taken by the Town Board during Executive Session.

All ayes.

MOTION CARRIED

RESOLUTION #: 38-2012 – Authorization for Supervisor to solicit applicants for Assessor position. On a motion of Councilwoman Sutch, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 3 NAYS – 0

RESOLVED that the Galway Town Board authorize the Supervisor to place advertisement in Daily Gazette to solicit applicants for Assessor position with Town of Galway; position will be part time approximately 20 hours per week; salary will be based on experience. Deadline for applications will be December 10, 2012.

All ayes.

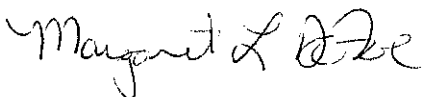
MOTION CARRIED

Councilwoman Sutch made a motion, seconded by Councilman Arnold to adjourn the meeting at 8:45 p.m.

All ayes.

MOTION CARRIED

Respectfully submitted,



Margaret L. DeFoe
Town Clerk