

AGENDA
May 11, 2010

1. Call to Order
2. Roll Call
3. Pledge to the Flag
4. Approval of the minutes of the April 11, 2010 meeting.
5. Communications received.
6. Presentation by Adirondack Insurance.
7. Privilege of the Floor
8. Reports:

Committee Reports .

Assessors	Killeen
County and Town	Hargrave
Public Safety	Topper
Property	Arnold & Weed
Buildings & Grounds	Topper
Public Affairs	Arnold
Highway	Costanzo
Historian	Keeler

LIAISON REPORTS

Planning Board	Tillson
Youth	Topper
ZBA	Weed
Senior Citizens	Arnold

9. Budget Adjustments

10. Vouchers and Reports:

- Approval of General Abstract of Vouchers (A) Town Wide
- Approval of General Abstract of Vouchers (B) Town Outside Village
- Approval of Highway Abstract of Vouchers (DA) Town Wide
- Approval of Highway Abstract of Vouchers (DB) Town Outside Village
- Approval of Special Lighting District (SL)
- Approval of Supervisors Report

MOTIONS & RESOLUTIONS

11. Final Vote figures on the Ambulance Referendum
12. Final request for time sheets for NYS retirement.
13. Executive session-personnel issue.
14. Other Business (part-time policy-W. Topper, Youth Court request)
15. Adjourn.

REGULAR MEETING
MAY 11, 2010
GALWAY TOWN HALL

Supervisor Hargrave called the meeting to order at 7:30 p.m. The following Town Board Members were present:

PRESENT: Supervisor George Hargrave Councilman Michael Tillson
 Councilman William Topper Councilman George Weed
 Councilman Fred Arnold

OTHERS PRESENT: M. Jazwinski; A. Seidel; D. Meager; P. Keeler, Historian; D. Costanzo, Highway Superintendent & M. DeFoe, Town Clerk.

Pledge to the Flag

A motion was made by Councilman Weed, seconded by Councilman Topper to approve the minutes of the April 13, 2010 Meeting as submitted.

All ayes.

MOTION CARRIED

Dave Meager, Adirondack Trust Insurance – Dave gave an overview of Town Insurance policy, premiums down 3%. Town Board would like Dave to look into Computer Fraud/Funds Transfer Fraud option for Crime Coverage.

RESOLUTION # 22-2010 – Reduce public official's deductible from \$5,000 to \$2,500. On a motion of Councilman Topper, seconded by Councilman Tillson the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize the reduction in Public Officials deductible from \$5,000 to \$2,500.

All ayes.

MOTION CARRIED

Communication – Town Clerk stated that Board Members received copies of the following correspondence: Monthly update from NYS Department of State; Office of Community Renewal on new EPA RRP rules effective April 22, 2010; Weekly news from State Comptroller dated 4/12-4/16; 4/19-4/23; 4/26-4/30 & 5/3-5/7/2010; Department of Agriculture & Markets regarding Dog Control Officer Inspection Report completed on 4/29/10; Saratoga County Planning Department minutes for March 2010; Assessor's Report dated 5/11/10; & Highway Maintenance Report for April with scheduled for May. The following correspondence was also received: Time Warner Cable correspondence dated 4/19/10 advising of possible changes in service/stations; Notification from Village Pizzeria of renewal application for beer/wine license with NYS; Notification from NYS Department of Transportation authorizing a speed limit reduction for Hudson Road to 40 MPH; Acknowledgement of speed limit reduction request for Consaul Road, study to be initiated; Thank you letter from US Department of Commerce Census Bureau for Town's cooperation with Census counting; Clerk advised that Census is still using building a couple days a week for training; Notification from

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Colonial Inn of renewal application for liquor license with NYS; NYS Department of Public Service correspondence regarding application of National Grid for Certificate of Environmental Compatibility & Public Need regarding Transmission Line from Spier Falls, Saratoga County to Rotterdam, Schenectady County; Saratoga County Voting Machine Transportation Survey was completed by Highway Department and forwarded; Town Clerk advised that she had received three month retirement information from the following: Assessor, Tracy Killeen; Margaret DeFoe, Town Clerk; Denise Wescott, Deputy Clerk & David Costanzo, Highway Superintendent. Supervisor Hargrave stated that Bookkeeper has retirement information from Councilman, Michael Tillson & Historian, Phyllis Keeler.

Privilege of the Floor – Mike Jazwinski stated he was here as a Town Tax Payer, not representing Galway Ambulance. Mike questioned if Town Board discussed funding for Ambulance next year. Supervisor Hargrave stated that they had not. He advised that budget time starts in August for the following year.

COMMITTEE REPORTS: Historian – Phyllis Keeler stated that she has been asked to continue local history tours at the Cook Museum by current owners. She attended the County meeting for all Saratoga County Historian's on May 4th. County Historian will be taking a two month leave of absence. They continue to have visitors at the Historian's Office researching family history. Requested proclamation for Joseph Henry Day on June 17, 2010.

RESOLUTION #: 23-2010 – Joseph Henry Day Proclamation. On a motion of Councilman Tillson, seconded by Councilman Topper the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board approve the following proclamation:

TOWN OF GALWAY
PROCLAMATION
ESTABLISHING JUNE 17, 2010 AS JOSEPH HENRY DAY
IN THE TOWN OF GALWAY
SARATOGA COUNTY
STATE OF NEW YORK

WHEREAS, the "Joseph Henry Day" Committee, of the Joseph Henry Elementary School of the Galway Central School District are sponsoring a day long celebration in honor of Joseph Henry, namesake of the school, and,

WHEREAS, the Town Board recognizes and appreciates the inventive contributions of this great scientist in the fields of magnetism, magnetic induction theory and telegraph, and,

WHEREAS, the Board further recognizes his outstanding contribution to the world by organizing the systematic distribution of scientific technology as the first secretary and operating executive of the Smithsonian Institution from 1846 to 1879, and,

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WHEREAS, the Board also notes that Joseph Henry organized the first nationwide weather observation and reporting system and had the foresight to link this with the newly invented telegraph, and,

WHEREAS, we may take great pride that this man was born and raised in our own Capital District area, lived in Galway during his early years, and,

WHEREAS, Joseph Henry received his elementary education in the early forerunner of the school here, now bearing his name, be it now, and therefore,

RESOLVED that this Town Board hereby designates Thursday, June 17, 2010 as JOSEPH HENRY DAY in the Town of Galway and urges and calls upon all citizens to recognize and honor this occasion in a fitting and appropriate manner.

Supervisor	George Hargrave
Council Members	Michael Tillson
	William Topper
	George Weed
	Fred Arnold

All ayes.

MOTION CARRIED

Assessor – Nothing in addition to written report. **Public Safety** – No Report. **Property** – No Report. **Buildings & Grounds** – Councilman Topper stated that highway department had taken care of weeds on baseline at ball field. On Dockstader Grant, Councilman Topper will not be done with project by end of June. He has been advised to reapply for grant with the understanding that there would be no increase in the amount of grant. Supervisor Hargrave stated that generator project is completed. **Public Affairs** – Councilman Arnold stated that he had received a request for a road side pick up day in Galway. Town did this a couple of years ago. Supervisor Hargrave stated that the cost when we did clean up was just under \$10,000, in conversations with county waste Supervisor Hargrave stated it would probably be triple that amount now. Councilman Weed would like to find some organized way to pick up road side litter. Would like to see volunteers do this and provide bags. **Highway** – Superintendent, Costanzo stated for April highway department accomplished the following: Completed hauling sand to shop; Completed youth commission shed; Completed work on Graves Road, ready for paving; Screened gravel at pit; Hauled gravel to shop; Swept winter sand from all roads; Completed OSHA training; Completed bucket truck safety training. The schedule for May is as follows: Continue screening gravel; Start work on Greens Corners Road; Work on walking trail at ball field; Mine safety training scheduled for May 20th & First Aide training for mine. **County & Town** – Supervisor Hargrave stated on County level, Animal Shelter is currently \$300,000 under budget. Galway will participate in the Hazardous Waste Day collection to be held in the Town of Milton on August 21st. On Town level, we just held Ambulance vote.

LIAISON REPORTS: Planning Board – Councilman Tillson stated Planning Board had no actions before them. They used this meeting as an additional workshop. They

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focused on low impact home occupations. They will forward a new fee schedule for adoption at organizational meeting in January. They are looking to lower fee for low impact home occupation. **Youth** – Councilman Topper stated that Family Fun Day will be held on June 19th here at Town Hall. Summer Recreation permit has been submitted to state on time this year. School has advised Donna Sowle that next summer school will not be available for summer recreation program due to building construction. Donna questioned if pavilion area might be used for program next summer. Board went into discussion regarding possible scenarios for program. Swim program will be held at YMCA in Glenville. PTSA will help with funding for bus transportation. Program will run the week of June 14th & June 21st right after school. Rifle team continues to have a great year. Winter sports still looking at Royal Mountain. Youth wrestling has become a very popular sport; competing in local meets and winning 1st, 2nd & 3rd place. Basketball has 121 children participating from preschool thru 6th grade. Soccer is in full swing. Councilman Topper stated on letter board sign at ball field, he is running into a problem with ordering a sign without paying in advance. Requested that Board authorize up front payment for sign. Town Board has already approved amount for sign.

RESOLUTION # 24-2010 – Authorization for pre-payment for ball field sign. On a motion of Councilman Tillson, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize the pre-payment up to \$3,000.00 for sign at recreation field to be charged to A7989.4 Rec. Fields CE.

All ayes.

MOTION CARRIED

Baseball contract was received. **Senior Citizens** – Councilman Arnold stated that he attended the Senior meeting on Thursday. They will have a speaker from the Attorney General's Office on July 15th regarding consumer frauds. Councilman Arnold stated that during meeting Town Clerk made group aware of man in his 50; vehicle has Massachusetts plates impersonating Census Employee. This man has a lap top computer; no name tag and walked right into a house. Census workers all have name tags, no computers and are not allowed to enter a home unless they are invited. Supervisor Hargrave stated that the Seniors just received a check from the Dockstader Charitable Trust in the amount of \$3,000 for bus trips. **ZBA** – No Meeting, No Report.

RESOLUTION # 25-2010 – Authorization to write check to Galway PTSA for After Prom Event. Supervisor Hargrave stated that Donna Sowle has received a grant for this program. On a motion of Councilman Tillson, seconded by Councilman Topper the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize the Supervisor to write a check to the Galway PTSA for the After Prom Event in the amount of \$500. to be charged to B7310.4 Youth Programs.

All ayes.

MOTION CARRIED

Town Board went into discussion regarding request from Youth Court for funding. Town Board felt Donna Sowle's program at Summer Rec. was a better place to address these

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issues in the "Cool Out Of School Program". It was determined that at this time there was no funding available from Galway. Supervisor Hargrave will advise Youth Court.

RESOLUTION # 26-2010 – Authorization for Supervisor to sign baseball contract. On a motion of Councilman Arnold, seconded by Councilman Weed the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize the Supervisor to sign the contract with the Galway Baseball/Softball League in the amount of \$2,000 to be charged to B7310.4 Youth Programs.

All ayes.

MOTION CARRIED

Supervisor Hargrave stated that the Court is discussing starting Village Court at 5:00 p.m. on Thursday evenings. Town Clerk stated that they would no be able to use the court room at that time for court since the Town Hall is open until 6:00 p.m. and the tape recorder uses is extremely sensitive. All town business in Deputy Clerk & Town Clerk's office would pick up on tape recorder. Town Board determined that Village Court would need to be held in large meeting room with doors shut if they wanted to start early. Supervisor Hargrave will talk to Alison regarding this.

Highway Superintendent, Costanzo stated that he needed to talk to Town Board about mowing of town ball field. Depending on status of School Budget, there may no longer be an employee for mowing at school. Highway Department would then be responsible for mowing of Town Ball Field. School has stated that equipment would still be available for Town to use. Superintendent, Costanzo had concerns with using their equipment. He has looked on Federal Surplus for machine, with no luck. Board went into discussion regarding employee for mowing; using school equipment vs. purchasing our own. Discussed filling in for Crossing Guard, Superintendent advised that more notice is needed. Town Clerk advised Crossing Guard left message on her machine Thursday, stating she would be unavailable that afternoon. Town Clerk talked to Crossing Guard's husband and he advised that her dental surgery was moved up in time that day. Advised that we needed adequate time to get someone else lined up for position.

Councilman Topper made a motion, seconded by Councilman Weed to approve the General Abstract of Vouchers (A) dated 4/14/10 thru 5/5/10 for a total of \$19,995.02.

All ayes.

MOTION CARRIED

Councilman Weed made a motion, seconded by Councilman Arnold to approve the General Abstract of Vouchers (B) dated 4/14/10 thru 5/5/10 for a total of \$3,089.99.

All ayes.

MOTION CARRIED

Councilman Tillson made a motion, seconded by Councilman Arnold to approve the Highway Abstract of Voucher (DA) dated 4/14/10 thru 5/5/10 for a total of \$7,580.73.

All ayes.

MOTION CARRIED

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Councilman Topper made a motion, seconded by Councilman Weed to approve the Highway Abstract of Vouchers (DB) dated 4/14/10 thru 5/5/10 for a total of \$6,080.01.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Topper to approve the Special Lighting District Abstract of Vouchers (SL) dated 4/14/10 thru 5/5/10 for a total of \$112.32.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Topper to approve the Supervisor's Operating Statement for the period ending 4/30/10.

All ayes.

MOTION CARRIED

Supervisor Hargrave stated the final figures on Ambulance Referendum were: 302 – NO 160 – YES. Beth Ruman, President of Ambulance; Supervisor Hargrave & Town Clerk processed additional Absentee Ballots & Affidavit Ballots on May 5, 2010.

Supervisor Hargrave stated that three month hours/duty information for the NYS Retirement System needs to be handed in for any employee participating in Retirement System.

Councilman Topper went over his proposed Galway Employee Time Off Policy: **Full/Part-time employees of Town that are not Elected Officials and are not represented by a recognized bargaining agreement.**

Vacation – 1-10 years service; 1 week vacation (hours normally worked)

Over 10 years service: 2 week vacation (hours normally worked)

Sick – 1-5 years - 5 days sick time; Over 5 years 10 days sick time

Hospital Stay – Up to 2 weeks (When approved by Town Board)

Unused vacation/sick time will not be carried over to next calendar year.

Holiday – Paid if worked the day before & after holiday (regularly scheduled work days)

Town Clerk questioned how hours would be determined for vacation on these employees, since Deputy Town Clerk & Assessor are the only ones that have set hours? Councilman Topper stated that Job Description will need to be done on each employee first to determine allowable hours for vacation. Councilman Topper will do some fine tuning of policy for Town Board to review prior to approval.

On a motion of Councilman Tillson, seconded by Councilman Arnold the meeting was adjourned to Executive Session to discuss a personnel issue with the Zoning Administrator. Councilman Weed went to Building Department and requested Mark Concilla attend Executive Session.

All ayes.

MOTION CARRIED

On a motion of Councilman Arnold, seconded by Councilman Topper the Town Board returned to Regular Session at 9:31 p.m. Supervisor Hargrave stated no action was taken

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by the Town Board during Executive Session.

All ayes.

MOTION CARRIED

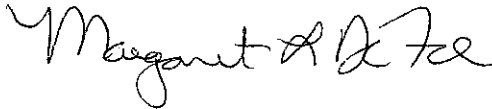
Councilman Topper advised that he will not be attending the June meeting since he will be in the hospital.

Councilman Topper made a motion, seconded by Councilman Arnold to adjourn the meeting at 9:35 p.m.

All ayes.

MOTION CARRIED

Respectfully submitted,



Margaret L. DeFoe
Town Clerk

