

**AGENDA**  
**Galway Town Board Meeting**  
**June 10, 2014**  
**7:30 p.m.**

Call to order – Supervisor Lent

Roll Call – Town Clerk DeFoe

Pledge to the flag – All

Approval of minutes of previous meeting 5/13/14

Communications Received – Town Clerk DeFoe

**REPORTS**

Town and County – Supervisor Lent  
Public Safety – Councilman Wilday  
Property – Councilman Arnold  
Buildings and Grounds – Councilman Smith

Highway – Superintendent Costanzo

Historian – Phyllis Keeler

Assessor – Victoria Hayner

**LIAISON REPORTS**

Youth Commission – Councilman Arnold  
Planning Board – Councilman Wilday  
Zoning Board of Appeals – Councilman Smith  
Senior Citizens – Supervisor Lent

Code Enforcement – Chet Ciembroniewicz

Budget Report

Vouchers and Report

1. Approval of General Abstract of Vouchers Fund A – Townwide
2. Approval of General Abstract of Vouchers Fund B – Town Outside Village
3. Approval of General Abstract of Vouchers Highway Fund DA – Townwide
4. Approval of General Abstract of Vouchers Highway Fund DB – Town Outside Village
5. Approval of General Abstract of Vouchers Fund SL – Lighting District
6. Supervisor's Budget Report

## RESOLUTIONS

Re-appointing Win McIntyre to Planning Board term expires 7/01/19  
Resolution amending the 2014 Town Budget  
Appointing a Council person to fill an unexpired term

## OTHER BUSINESS

Appointing Linda Sarnowicz Justice Court Clerk thru 12/31/14 pay \$4,052  
Update Town Personnel Manual

## PRIVILEGE OF THE FLOOR – OPEN

ADJOURN – Next meeting July 8, 2014

REGULAR MEETING  
JUNE 10, 2014  
GALWAY TOWN HALL

Supervisor Lent called the meeting to order at 7:30 p.m. The following Town Board Members were present:

PRESENT: Supervisor Paul Lent                      Councilman Fred Arnold  
                 Councilman Michael Smith              Councilman Rod Wilday

OTHERS PRESENT: M. Cuff-Perez; P. Keeler, Historian; E. Keeler; D. Costanzo, Highway Superintendent; T. O'Brien, Dog Control Officer; L. Sanders; J. Grant; K. Ladu; D. Sowle; J. Reilly; C. Ciembroniewicz & M. DeFoe, Town Clerk.

Pledge to the Flag

A motion was made by Councilman Arnold seconded by Councilman Wilday to approve the minutes of the May 13, 2014 Regular Meeting as submitted.

All ayes.

MOTION CARRIED

Communications – Town Clerk stated that Board Members received copies of the following correspondence: Highway Maintenance report for May with schedule for June; Building Department Report covering 4/30/14 to June 10, 2014; Assessor's Report for June; Weekly updates from State Comptroller dated 5/18; 5/25; 6/1; & 6/8/14.

**COMMITTEE REPORTS:** **Town & County** Supervisor Lent stated things were quiet on County/Town level. Getting ready to start working on 2015 budget. **Public Safety** – No Report. **Property** – No Report. **Building & Grounds** – No Report. **Highway** – Superintendent Costanzo stated that they picked up 50 bags of garbage for the annual roadside clean-up day and only 2 tires; equipment that was sold last month waiting on check which should be here this week; will put roller in with next group of items for sale; graveled Rocky Ridge Road; paved with Greenfield; started work on Hermance Road; attended Mine Safety Training; patched roads town-wide; graveled maple Avenue; mowed ball fields & R.O.W.'s. For June they will pave with Malta & County; continue reconstruction on Hermance Road; haul gravel to Hermance Road; Mow ball fields & R.O.W.'s; loader/fork lift working great; purchased a bucket & bucket cylinder from Michigan, in process of figuring out how to get it here; new pick-up truck and Western Star Dump Truck have both been delivered. **Historian** – Phyllis Keeler stated that Historian's office has been busy working on researching the history of the Neal Barn located across from the pizza place on Sacandaga Road. Look for the article in the next Galway Reader giving the history of this barn, built in 1810. Phyllis attended the Heritage Hunter History Fair where she had a display "Salute to Galway" and gave away copies of the Smithsonian Joseph Henry Books. **Assessor** – Supervisor Lent stated that highlight of written report was that Board of Assessment Review had two grievances before them, one in person & one thru mail.

**LIAISON REPORTS: Youth Commission** – Councilman Arnold had Donna Sowle go over the youth commission meeting. Donna stated spring soccer was wrapping up; summer recreation program is gearing up; Family Fun Day Celebration would be held this Saturday from 1-4 p.m.; highway department is helping greatly with set-up; would like everyone to stop by for Family Fun Day, completely free event food & fun! Donna stated that they clean up after event, but in the past the Town Supervisor has had the custodian give it a good cleaning. Councilman Arnold stated that youth commission would like to install a kick board at ball field. This will be 20' wide by 7 ½' high, will need some help with installation by Highway Department. Highway Superintendent stated that he would like to request a single centralized sign be installed at ball field to house all the rules & regulations instead of little signs everywhere. Wheel kit is also needed for nets; they are heavy and need to be moved regularly for mowing purposes. Councilman Smith will research both requests. **Planning Board** – Councilman Wilday stated that the Planning Board had boundary line adjustment; subdivision and special use permits before them. Rod continues to be impressed by Planning Boards knowledge of Town Code. **ZBA** – No Meeting – No Report. **Senior Citizens** – Supervisor Lent request that Phyllis Keeler fill Town Board in on Senior activity. Phyllis stated that Seniors are doing well; trips are planned; they appreciate funding by Town towards their trips. One message the Seniors requested that Phyllis give the Town Board; the need for Senior Citizen housing in Galway. **Code Enforcement** – Chet stated that report has been submitted. Chet stated that several members of the audience were here because they are neighbors of a residence on Lake Road that has been boarded up for many years that they have continually felt was a safety issue for them. He advised group that new zoning changes have given him another tool to address these issues. About a year ago, a builder for the owner approached Chet advising that they would like to rebuild but septic doesn't comply. Chet has classified this property as abandoned. Will be going before ZBA within the next couple months to see if they can obtain some relief. Supervisor Lent advised that Chet has had several issues lately that he is working diligently on to rectify situation. Crooked Street has had an issue with debris piled outside a garage & another issue with a home that burned on West Galway Road that has not been cleaned up to date. Supervisor would like Board consent to have Highway Superintendent go in and clean up these sites if needed and cost incurred would be levied onto their tax bill. Went into discussion regarding both properties.

**RESOLUTION #: 29-2014** – Authorization for Supervisor to initiate a clean-up order if needed on two properties. On a motion of Councilman Arnold, seconded by Councilman Wilday the following resolution was ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board authorize the Supervisor to initiate a clean-up order if needed and cost incurred by highway department for clean up to be levied onto property owners tax bill on Crooked Street & West Galway Road.

All ayes.

MOTION CARRIED

Supervisor Lent stated that he had received several calls from residents of Perth Road regarding late night outdoor music at Colonial Inn. Chet talked to new owners regarding this concern and things have quieted down.

**Privilege of the Floor – Joyce Reilly** 5826 Lake Road direct neighbor to property being discussed as abandoned on Lake Road. Mrs. Reilly questioned who would be responsible financially for cleanup of this property. Supervisor Lent advised that if the Town was required to do the clean up, they would incur expense. The Town's only avenue to recoup that expense would be filing a lien on property. Supervisor Lent stated this could be a double edge sword. This is a small parcel that is barely usable as is it; could become even more undesirable and end up going up for taxes as an unusable parcel. This particular parcel is planning on going to Zoning Board of Appeals for relief; we will need to see what relief if any is given to them at that meeting. Supervisor Lent stated that there are legal procedures on all these issues that the Town is required to follow. Mrs. Reilly stated that this particular lot was vacated in 2007; letter on file with the Town from neighbors in 2009 addressing concerns with their safety due to this building.

Councilman Arnold made a motion, seconded by Councilman Wilday to approve the General Abstract of Vouchers (A) dated 05/08/14 thru 06/05/14 for a total of \$12,504.58.

All ayes.

MOTION CARRIED

Councilman Wilday made a motion, seconded by Councilman Smith to approve the General Abstract of Vouchers (B) dated 05/08/14 thru 06/05/14 for a total of \$6,808.61.

All ayes.

MOTION CARRIED

Councilman Smith made a motion, seconded by Councilman Arnold to approve the Highway Abstract of Vouchers (DA) dated 05/08/14 thru 06/05/14 for a total of \$102,479.83.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Wilday to approve the Highway Abstract of Vouchers (DB) dated 05/08/14 thru 06/05/14 for a total of \$23,998.08.

All ayes.

MOTION CARRIED

Councilman Smith made a motion, seconded by Councilman Wilday to approve the Special District Abstract of Vouchers (SL) dated 5/08/14 thru 6/5/14 for a total of \$98.67.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Smith to approve the Supervisor's Operating Statement for the period ending 5/31/14.

All ayes.

MOTION CARRIED

**RESOLUTION #: 30-2014** – Reappoint Win McIntyre to Planning Board. On a motion of Councilman Arnold, seconded by Councilman Smith the following resolution was ADOPTED: AYES – 4      NAYS – 0

RESOLVED that the Galway Town Board reappoint Win McIntyre to the Planning Board with a term to expire 7/1/19.

All ayes.

MOTION CARRIED

**RESOLUTION #: 31-2014** – Budget Adjustments. Supervisor Lent stated that 2014 budget was balanced but they have found the need to adjust some of the distribution of that money done by Budget Officer last year. On a motion of Councilman Smith, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board approve the following Budget Adjustments:

Increase	A1120	\$100,000	Non Property Tax Revenue
Decrease	B1120	\$ 50,000	Non Property Tax Revenue
Decrease	DA1120	\$ 50,000	Non Property Tax Revenue
All ayes.			MOTION CARRIED

**RESOLUTION #: 32-2014** – Budget Adjustments. On a motion of Councilman Arnold, seconded by Councilman Wilday the following resolution was ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board approve the following Budget Adjustments:

Increase	A1430.1	\$19,385	Personnel PS (Bookkeeper Salary)
Increase	A1430.4	\$4,550	Personnel CE (Consultant/schooling/ misc)
Increase	A1010.4	\$3,000	Town Board (Newsletter/Officials training)
Increase	A1680.2	\$500	Computer Equipment.
Increase	A1680.4	\$2,000	Computer Supplies (IT work)
Increase	A1990.4	\$5,000	Contingency (Nothing put in budget)
Increase	A1440.4	\$1,000	Engineering (Property line survey)
Increase	A4010.4	\$1,000	Board of Health (Nothing put in budget)
Increase	A6772.4	\$100	Nutrition Meal Site (Not fully budgeted)
Decrease	A909	\$36,535	Fund Balance
Increase	B9050	\$500	Unemployment Insurance
Decrease	B1910.4	\$500	Unallocated Insurance
Increase	B3620.4	\$10,000	Building Inspection (Anticipated legal fees)
Decrease	B909	\$10,000	Fund Balance
Increase	DA9950	\$30,000	Capital Equipment (new trucks)
Decrease	DA909	\$30,000	Fund Balance
All ayes.			MOTION CARRIED

**RESOLUTION #: 33-2014** – Appointment of JoAnne Grant to Town Council. Councilman Arnold stated he and Councilman Wilday had interviewed three applicants for this position, their recommendation was JoAnne Grant. On a motion of Councilman Arnold, seconded by Councilman Wilday the following resolution was ADOPTED BY ROLL CALL VOTE:

Supervisor Paul Lent – AYE	Councilman Fred Arnold – AYE
Councilman Michael Smith – AYE	Councilman Rod Wilday – AYE

RESOLVED that the Galway Town Board appoint JoAnne Grant to fill the vacant Town Council Seat of Susan Sutch term 6/10/14 thru 12/31/14 will need to be placed on

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ballot for November to finish out the term to 12/31/15.

All ayes.

MOTION CARRIED

**Other Business**

**RESOLUTION #: 34-2014** – Appointment of Linda Sarnowicz as Justice Court Clerk. Supervisor Lent stated that Linda was out of the state for the winter, she has returned and would like to continue as Court Clerk thru the end of 2014 when she will be retiring. On a motion of Councilman Wilday, seconded by Councilman Smith the following resolution was ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board appoint Linda Sarnowicz as Justice Court Clerk at a salaried pay of \$4,052 term 6/10/14 thru 12/31/14.

All ayes.

MOTION CARRIED

Supervisor Lent stated that they have begun to work on Personnel Manual; this will be a lengthy process. Town Clerk questioned how to address vacation for part-time employees in the interim. Supervisor Lent stated that policy would continue with reference to vacation as it was previously in policy.

**RESOLUTION #: 35-2014** – Continuation of additional hours for Court Clerk Tambasco. Supervisor Lent stated that Town Board authorized eight additional hours per week to Jayne Tambasco for catch-up work in February with the stipulation that this be re-evaluated in three months to see if it was needed. Supervisor Lent would like to request an additional four months or 128 hours of extended hours to address catch-up work in the court office. On a motion of Councilman Smith, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board authorize eight additional hours per week for Justice Court Clerk Jayne Tambasco to address catch up work for four more months or 128 hours of extended hours at \$13.50 per hour to be charged to A1110.1 Justice.

All ayes.

MOTION CARRIED

**Privilege of the Floor – Mary Cuffe-Perez** questioned if she could announce in Library newsletter the appointment of JoAnne Grant to Town Council. Information was given to Mary on JoAnne's appointment. **Phyllis Keeler** questioned status on Eagle Scout Project? Supervisor Lent stated that he would stop at Cameron's home to find out what the status is on project.

Supervisor Lent stated that notification was sent to Towns regarding an initiative offered to municipalities for solar power. It has been determined that this is for bigger townships and Galway doesn't qualify. Supervisor Lent stated that he has got some information on another grant that is available for solar power; this however is a matching grant. He will research this further thru New York State Energy Research & Development Authority and advise Town Board of his findings next month.

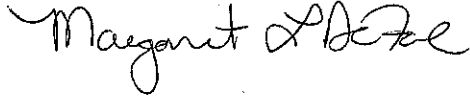
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Councilman Arnold made a motion, seconded by Councilman Smith to adjourn the meeting at 8:26 p.m.

All ayes.

MOTION CARRIED

Respectfully submitted,



Margaret L. DeFoe  
Town Clerk