

AGENDA
Galway Town Board Meeting
January 13, 2015
7:30 p.m.

Call to order – Supervisor Lent

Roll Call – Town Clerk DeFoe

Pledge to the flag – All

Approval of minutes of previous meeting 12/9/14 & 1/6/15

Communications Received – Town Clerk DeFoe

REPORTS

Town and County – Supervisor Lent

Public Safety – Councilman Wilday

Property – Councilman Arnold

Buildings and Grounds – Councilman Smith

Highway – Superintendent Costanzo

Historian – Phyllis Keeler

Assessor – Victoria Hayner

Code Enforcement – Chet Ciembroniewicz

LIAISON REPORTS

Youth Commission – Councilman Arnold

Planning Board – Councilman Wilday

Zoning Board of Appeals – Councilman Smith

Senior Citizens – Councilmember Grant

Budget Report

Vouchers and Report

1. Approval of General Abstract of Vouchers Fund A – Townwide
2. Approval of General Abstract of Vouchers Fund B – Town Outside Village
3. Approval of General Abstract of Vouchers Highway Fund DA – Townwide
4. Approval of General Abstract of Vouchers Highway Fund DB – Town Outside Village
5. Approval of General Abstract of Vouchers Fund SL – Lighting District
6. Supervisor's Budget Report

RESOLUTIONS

Budget adjustments for 2014 budget

Authorizing a contract with Tom Boggen for financial advisement services for 2015

Amending Town of Galway Administrative and Personnel Policies and Procedures adding section C-4 ZBA fees

OTHER BUSINESS**PRIVILEGE OF THE FLOOR – OPEN****ADJOURN**

REGULAR MEETING
 JANUARY 13, 2015
 GALWAY TOWN HALL

Supervisor Lent called the meeting to order at 7:30 p.m. The following Town Board Members were present:

PRESENT: Supervisor Paul Lent Councilman Fred Arnold
 Councilman Rod Wilday Councilman Michael Smith
 Councilwoman JoAnne Peregrim-Grant

OTHERS PRESENT: B. Jones; T. O'Brien, Dog Control Officer; C. Ciembroniewicz, Code Enforcement Officer; D. Meager, Representative Adirondack Trust Insurance & M. DeFoe, Town Clerk.

Pledge to the Flag

A motion was made by Councilman Arnold, seconded by Councilwoman Grant to approve the minutes of the December 9, 2014 Regular Meeting & the January 6, 2015 Organizational Meeting as submitted.

All ayes.

MOTION CARRIED

Dave Meager, Adirondack Trust Insurance Presentation – Dave Meager went over Towns Insurance Coverage and options with Town Board. Town Clerk will give Highway Superintendent packet to review for accuracy on Equipment. Options Selective Insurance Company \$28,554 which is current carrier and NYMIR (Reciprocal) \$27,806. Town Board went into discussion with Dave Meager regarding two proposals. Board will make decision later in meeting regarding choice for coverage. Dave stated if Town chose to stay with Selective, Town Supervisor would also need to sign yearly opting out document for Terrorism Insurance.

Communications – Town Clerk stated that Board Members received copies of the following correspondence: Building Department Permit Report for 2014 & Permit Report for December 2014; Dog Control Officer Report for November & December along with Shelter Report for November & December; Copy of Appointment from Highway Superintendent of Ronald Spraker as Deputy Highway Superintendent effective 1/1/15; Assessor Report for January; Weekly updates from the State Comptroller for 12/14/14; 12/21/14; 12/28/14 & 1/11/15; NYS & Local Retirement System Employer E-News for December & Memo to Department Heads addressing property Inventory records; Equipment Inventory Disposition Form & Notification requirements for Office Closure as stated in Town Policy.

COMMITTEE REPORTS: No one had a report.

LIAISON REPORTS: No one had a report in addition to written reports.

REGULAR MEETING, GALWAY TOWN BOARD, JANUARY 13, 2015

Councilman Smith made a motion, seconded by Councilman Arnold to approve the General Abstract of Vouchers (A) dated 12/08/14 thru 12/31/14 for a total of \$7,776.36.
All ayes. MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Wilday to approve the General Abstract of Vouchers (A) dated 1/01/15 thru 01/08/15 for a total of \$8,922.11.

Councilman Wilday made a motion, seconded by Councilwoman Grant to approve the General Abstract of Vouchers (B) dated 12/08/14 thru 12/31/14 for a total of \$4,054.55.
All ayes. MOTION CARRIED

Councilwoman Grant made a motion, seconded by Councilman Smith to approve the General Abstract of Vouchers (B) dated 01/01/15 thru 01/08/15 for a total of \$3,087.46.

Councilman Arnold made a motion, seconded by Councilman Smith to approve the Highway Abstract of Vouchers (DA) dated 12/08/14 thru 12/31/14 for a total of \$2,469.22.
All ayes. MOTION CARRIED

Councilman Smith made a motion, seconded by Councilman Wilday to approve the Highway Abstract of Voucher (DA) dated 01/01/15 thru 01/08/15 for a total of \$19,714.78.
All ayes. MOTION CARRIED

Councilman Wilday made a motion, seconded by Councilwoman Grant to approve the Highway Abstract of Vouchers (DB) dated 12/08/14 thru 12/31/14 for a total of \$12,938.30.
All ayes. MOTION CARRIED

Councilwoman Grant made a motion, seconded by Councilman Wilday to approve the Highway Abstract of Vouchers (DB) dated 01/01/15 thru 01/08/15 for a total of \$35.54.
All ayes. MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilwoman Grant to approve the Special District Abstract of Vouchers (SL) dated 01/01/15 thru 01/08/15 for a total of \$138.57.
All ayes. MOTION CARRIED

Councilman Smith made a motion, seconded by Councilwoman Grant to approve the Tri-Town Gravel Facility Abstract of Vouchers (TT) dated 12/08/14 thru 01/10/15 for a total of \$627.79.
All ayes. MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Smith to approve the Supervisor's Operating Statement for the period ending 12/31/14.
All ayes. MOTION CARRIED

REGULAR MEETING, GALWAY TOWN BOARD, JANUARY 13, 2015

RESOLUTION #: 3-2015- 2014 Budget Amendments. On a motion of Councilman Wilday, seconded by Councilwoman Grant the following resolution was ADOPTED:
 AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board approve the following 2014 Budget Amendments:

Increase	SL5182.4	\$ 150	Street Lighting
Decrease	Fund Balance	\$ 150	
Decrease	A1430.1	\$5,815	Personnel PS
Increase	A1010.4	\$ 325	Town Board
Increase	A1110.1	\$ 625	Justice PS
Increase	A5010.4	\$ 60	Supt. of Highway CE
Increase	A5132.4	\$1,950	Garage CE
Increase	A9030.8	\$2,650	Social Security (Town Share)
Increase	B1170	\$5,000	Franchise Fees
Increase	B6772.4	\$ 780	Programs for Aging CE
Increase	B7310.4	\$2,700	Youth Programs CE
Increase	B8010.4	\$ 75	Zoning CE
Decrease	DB5110.1	\$1,550	General Repairs PS
Increase	DB5110.4	\$1,550	General Repairs CE

All ayes. MOTION CARRIED

RESOLUTION #: 4-2015 – Approval of Bookkeeping Consultant Contract. Supervisor Lent stated that \$4,800 was put in budget for consultant for 2015. On a motion of Councilman Smith, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 5 NAYS - 0

RESOLVED that the Galway Town Board authorize the Supervisor to sign a contract with Thomas Bodden as a Consultant for the Bookkeeper with use of the Enhanced Business Solutions System at \$50.00 per hour not to exceed \$4,800 plus a \$.50 per mile charge for mileage to be charged to 1430.4 Personnel CE.

All ayes.

MOTION CARRIED

RESOLUTION #: 5-2015 – Amend General Administration & Personnel Management Manual to add Section C-4 ZBA Fees. Supervisor Lent stated he omitted ZBA Fees. This would increase variance fees from \$35 to \$40 per variance granted. On a motion of Councilman Wilday, seconded by Councilman Arnold the following resolution was ADOPTED BY ROLL CALL VOTE:

Supervisor Paul Lent – AYE Councilman Fred Arnold – AYE
 Councilman Rod Wilday – AYE Councilman Michael Smith – AYE
 Councilwoman JoAnne Peregrim-Grant – AYE

RESOLVED that the following be added to the General Administration & Personnel Management Manual of the Town of Galway:

SECTION: C-4 ZONING BOARD OF APPEALS FEES

ADOPTED DATE: 1/13/15
REVISED DATE:

Applicants coming before the Zoning Board of Appeals will be required to pay a fee of \$40 per variance requested, e.g. two (2) variance requested the fee will be \$80.

PROFESSIONAL FEES – If the variance proposed requires review by the Town’s engineer the applicant will agree, by way of signing agreement to pay, to reimburse the Town for all professional fees (including but not limited to engineering and attorney fees) incurred by the Town in conjunction with the application. An escrow account may be established at the time the application is submitted and funded by the applicant. The funds will be received by the town and held to offset the expense of professional services related to the application.

The Building Inspector/Code Enforcement Officer will establish the amount to be deposited into the escrow account.

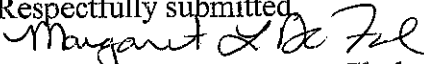
No final granting of any variance will be granted until all fees are paid in full.
All ayes. MOTION CARRIED

Supervisor Lent appointed Councilwoman Grant & Councilman Arnold to a sub-committee to interview applicants for the Administrative Assistant to Court Clerk Position recently advertised for by Town Board.

RESOLUTION #: 6-2015 – Approval of Participation Agreement for Town Clerk’s Office with GovPayNet. On a motion of Councilman Arnold, seconded by Councilwoman Grant the following resolution was ADOPTED: AYES – 5 NAYS – 0
RESOLVED that the Galway Town Board authorize the Town Clerk’s Office, no Tax Collector Services at this time to participate in the “Government Payment Service, Inc.” program for credit card payments.
All ayes. MOTION CARRIED

RESOLUTION #: 7-2015 – Authorization to approve insurance package. On a motion of Councilwoman Grant, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 5 NAYS – 0
RESOLVED that the Galway Town Board approve the insurance package provided by Adirondack Trust Insurance with Selective Insurance in the amount of \$28,554, opting out of the terrorism coverage.
All ayes. MOTION CARRIED

On a motion of Councilwoman Grant, seconded by Councilman Smith the meeting was adjourned at 8:37 p.m.
All ayes. MOTION CARRIED

Respectfully submitted,

Margaret L. DeFoe, Town Clerk