

**AGENDA**  
**December 11, 2012**

1. Call to order.
2. Roll Call.
3. Pledge to the Flag.
4. Approval of previous minutes.
5. Adirondack Ins. – D. Meager
6. Communications received.
7. Privilege of the floor.
8. Reports:

Committee Reports

Assessor	Killeen
County and Town	Hargrave
Public Safety	Tillson
Property	Arnold
Buildings and Ground	Hargrave
Public Affairs	Arnold
Highway	Costanzo
Historian	Keeler

Liaison Reports

Planning Board	Tillson
Youth	Arnold
ZBA	Sutch
Senior Citizens	Sutch
Code Enforcement	Ciembroniwicz

## Agenda

Motions and Resolutions

## 9. Budget Adjustments:

Final Budget Adjustments will be made in January, 2012.

## 10. Vouchers and Reports:

Approval of General Abstract of Vouchers (A) Townwide.

Approval of General Abstract of Vouchers (B) Town outside the Village.

Approval of Highway Abstract of Vouchers (DA) Townwide.

Approval of Highway Abstract of Vouchers (DB) Town outside the village.

Approval of Special Districts Abstract of Vouchers (SL)

Approval of Galway Volunteer Fire Co. Abstract of Vouchers (G)

Approval of the Supervisors Report.

## 11. Set date for Organizational meeting in January.

## 12. Set date and times for interviews for replacing the Assessor.

## 13. Adjourn.

REGULAR MEETING  
 DECEMBER 11, 2012  
 GALWAY TOWN HALL

Supervisor Hargrave called the meeting to order at 7:30 p.m. The following Town Board Members were present:

PRESENT: Supervisor George Hargrave  
 Councilman Fred Arnold

Councilman Michael Tillson  
 Councilwoman Susan Sutch

OTHERS PRESENT: D. Meager, Insurance Representative; F. Schwab; 12 Students from Mr. Brook's Government Class at Galway; C. Ciembroniewicz, Building Inspector; M. Cuff-Perez; D. Costanzo, Highway Superintendent & M. DeFoe, Town Clerk.

Pledge to the Flag

A motion was made by Councilwoman Sutch, seconded by Councilman Arnold to approve the minutes of the November 13, 2012 Regular Meeting and November 19, 2012 Public Hearing and Special Meeting as submitted.

All ayes.

MOTION CARRIED

**Dave Meager- Adirondack Insurance** gave an overview of Town's Insurance Coverage. Requested that Town do a resolution awarding a three year contract for insurance as long as premiums remain stable; reserve right to recind multi-year award at any time.

Communications – Town Clerk stated that Board Members received copies of the following correspondence: Packet from Glendon Crawford on "Sustainable Development"; Congressman Chris Gibson's update from Washington for November; Assessor's Report dated 12/11/12; Highway Department Report for November with Schedule for December; Weekly updates from State Comptroller dated 11/12-18; 11/19-25 & 11/26-12/2/12; Seven applications for Assessor Position; Legal advertisement was placed in Daily Gazette on November 18<sup>th</sup>, 19<sup>th</sup> & 20<sup>th</sup> posted at Library, Post Office, Bank, Town Web Site & Galway Get Together has link to Town; Town of Corinth solicitation letter for proposed EMS Services; NYS Local Retirement Employer E-News for November; Dog Control Officer's Report for November; Notice of Conditional Renewal from Adirondack Insurance & Historian's Annual Report for 2012 with list of Major Accomplishments. The following correspondence was also received: Time Warner Cable notification for November & December advising of possible changes in channels/services; Signed contract between Town Supervisor and Galway Volunteer Fire Company; Greater Galway Community Services Association minutes, treasurer's report & pantry report; Thank you letter from Mary Ann Denison, President of the Galway Senior Citizens for funding that allows them to continue taking trips; Bill Topper's Pavilion Report & Notification from NYS Department of Transportation advising that their review of Crooked Street indicated no speed limit reduction at this time, they will notify police departments to advise of speeding issue in area.

## REGULAR MEETING, GALWAY TOWN BOARD, DECEMBER 11, 2012

**Privilege of the Floor – Frank Schwab** – requested that Town Board bring him up to date on why we were replacing Assessor. Supervisor Hargrave stated last month the Assessor gave his resignation as of February 1, 2013. Questioned if this would be an appointment from community or if they were looking into hiring someone from outside? Supervisor Hargrave stated a qualified candidate is what the Town is looking to hire. Frank questioned if any dates would be set for interviews for Town Council position? Supervisor Hargrave stated that the Republican Committee would be doing the interviews and then send name forward. Supervisor Hargrave stated that his name was forwarded to committee advising of his interest in position.

**COMMITTEE REPORTS: Assessor** – Nothing in addition to written report.

**Historian** – Nothing in addition to written report. **Public Safety** – No Report. **Property** – Councilman Arnold stated that he would get 2011 & 2012 inventory report to Town Clerk by end of year. **Public Affairs** – Councilman Arnold stated that neighborhood watch meeting will be held at Bob's Trees on Thursday evening at 7 p.m. **Highway** – Superintendent, Costanzo stated for November the Highway Department continued work on Old Mill Road; Hauled sand to shop; Worked on pavilion; Roadside clean-up town wide after storm; Shim Armer Road & Bliss Road & Sanded one day. The Schedule for December is to continue working on Old Mill Road; Work on pavilion; haul sand to shop & Plow/Sand as needed. **Building & Grounds** – Supervisor Hargrave stated that he had Bill Topper's pavilion report if anyone wanted to review it. Waiting for a few pieces of tin for roof to complete building. Due to "Sandy" storm this delivery has been held up. **County & Town** – On County level Maple Wood Manor will not be closed looking into selling it to a private firm. There are three options the County has for Maple Wood Manor sell, lay off 115 people or raise taxes 20%. Went over concerns with increasing retirement costs.

**LIAISON REPORTS: Planning Board** – Stewarts Shop was in and received conditional approval for their new Stewarts to be located at the Mini-Mart site on corner of NYS Route 29 & Dean Lung Road. **Youth** – Councilman Arnold stated that he attended the November 5<sup>th</sup> meeting they had another meeting on November 28<sup>th</sup> that he didn't attend and they have another meeting tomorrow night. **ZBA** – No Meeting/No Report. **Senior Citizens** – Councilwoman Sutch stated that Seniors had a meeting last Thursday that was very well attended, have a lot of new members. Christmas party will be held this month at Raindancer Restaurant. **Code Enforcement** – Chet stated all projects are up to date on inspections. New clerk has begun inputting files into computer.

**RESOLUTION #: 40-2012** – Three year insurance award. Councilwoman Sutch stated she felt there was no down side to this resolution as Board can recind at any time if they are dissatisfied. On a motion of Councilman Arnold, seconded by Councilman Tillson the following resolution was ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board authorize the following Resolution:  
Whereas, the Adirondack Trust Insurance Agency has been the insurance agent for the Town's property-casualty insurance for the past 30 years

## REGULAR MEETING, GALWAY TOWN BOARD, DECEMBER 11, 2012

Whereas, said agency has offered superior services and advice to the Town and has marketed the insurance on a regular basis for the Town's benefit

Whereas, this year, the agent has sought proposals from our incumbent insurer, Selective, as well as NYMIR and Houston Casualty Company

Whereas, the analysis of the proposals by said agency has shown that Selective has offered the lowest premium consistent with present deductibles

Be it resolved, that the Town of Galway hereby accepts the agency's property-casualty proposal of \$27,165.17 through Selective for the upcoming year

Be it further resolved that the Town of Galway expresses its intention to make this award for a three year period as long as premiums remain stable

Be it resolved that the Town of Galway reserves the right to recind this multi-year award at any time it is deemed appropriate for the Town to do so.

All ayes.

MOTION CARRIED

**RESOLUTION #: 41-2012** – Re-appoint Tim Bogden to ZBA. On a motion of Councilman Tillson, seconded by Councilwoman Sutch the following resolution was ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board re-appoint Tim Bogden to the Zoning Board of Appeals with a term to expire 12/31/17.

All ayes.

MOTION CARRIED

**RESOLUTION #: 42-2012**- Table any action on proposed exemption for Persons with Disabilities and Limited Income. Supervisor Hargrave stated that information was given to Town Board earlier in year to address this type of exemption. He would like the Board to formally adopt or table action regarding this proposed Local Law. Councilwoman Sutch stated with the following issues she felt it should be tabled at this time: Language of law needed to be addressed; Small number of residents would be considered under exemption; Assessor position open as of February 1, 2013. On a motion of Councilwoman Sutch, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board table any action on proposed Exemption for Persons with Disabilities and Limited Income until such time as Town Board would like to revisit.

All ayes.

MOTION CARRIED

Supervisor Hargrave stated that budget adjustments will be made in January.

Councilman Tillson made a motion, seconded by Councilman Arnold to approve the General Abstract of Vouchers (A) dated 11/14/12 thru 12/05/12 for a total of \$27,874.48.

All ayes.

MOTION CARRIED

## REGULAR MEETING, GALWAY TOWN BOARD, DECEMBER 11, 2012

Councilman Arnold made a motion, seconded by Councilwoman Sutch to approve the General Abstract of Vouchers (B) dated 11/14/12 thru 12/06/12 for a total of \$6,837.62.

All ayes.

MOTION CARRIED

Councilwoman Sutch made a motion, seconded by Councilman Tillson to approve the Highway Abstract of Vouchers (DA) dated 11/14/12 thru 12/05/12 for a total of \$7,560.11.

All ayes.

MOTION CARRIED

Councilwoman Sutch made a motion, seconded by Councilman Arnold to approve the Highway Abstract of Vouchers (DB) dated 11/14/12 thru 12/05/12 for a total of \$57,599.30.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Tillson to approve the Special District Abstract of Vouchers (SL) dated 11/14/12 thru 12/05/12 for a total of \$131.93.

All ayes.

MOTION CARRIED

Councilwoman Sutch made a motion, seconded by Councilman Tillson to approve the Galway Volunteer Fire Company Abstract of Vouchers (G) dated 11/14/12 thru 12/5/12 for a total of \$339.82.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Tillson to approve the Supervisor's Operating Statement for the period ending 11/30/12.

All ayes.

MOTION CARRIED

**RESOLUTION #: 43-2012** – Set date for Organizational meeting. On a motion of Councilman Tillson, seconded by Councilwoman Sutch the following resolution was ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board set the date for the 2013 Organizational meeting for January 2, 2013 at 7:30 p.m..

All ayes.

MOTION CARRIED

**RESOLUTION #: 44-2012** – Set date for Assessor Interviews. Supervisor Hargrave stated that he had seven applicants to date to interview. On a motion of Councilman Tillson, seconded by Councilwoman Sutch the following resolution was ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board set the date for interviews for the Assessor position with the Town of Galway for January 15, 2013 starting at 6:00 p.m.

All ayes.

MOTION CARRIED

**RESOLUTION #: 45-2012** – Set date for follow-up Interviews with final candidates for Assessor position and schedule Special Meeting to appoint new Assessor. On a motion of Councilman Tillson, seconded by Councilwoman Sutch the following resolution was

## REGULAR MEETING, GALWAY TOWN BOARD, DECEMBER 11, 2012

ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board set the date for the follow-up interviews with final candidates for the Assessor position for January 22, 2013 at 7:00 p.m. and schedule Special Meeting to appoint new Assessor immediately following at 8:00 p.m.

All ayes.

MOTION CARRIED

**RESOLUTION #: 46-2012** – Town Clerk went into lengthy discussion with Town Board regarding Denise Wescott Deputy Town Clerk & Deputy Tax Collector. Denise injured herself at home and is undergoing a lengthy recovery period. Town Clerk stated that Denise has been a great employee; in the five years she has been here she has not taken a sick day and only one personal day. Town policy allows for two weeks after five years which she will use up after Thursday of this week. Town Clerk was looking for the Town Board to give her some additional compensation if possible. Councilwoman Sutch suggested 20 additional days since that would be the amount of unused sick/personal time she could have taken over the time she has been with the Town. On a motion of Councilwoman Sutch, seconded by Councilman Tillson the following resolution was

ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board authorize twenty days of accrued sick time for previous service to the Deputy Town Clerk/Deputy Tax Collector in view of her exemplary job performance.

All ayes.

MOTION CARRIED

**RESOLUTION #: 47-2012** – Authorization for temporary help during tax time to help with taxes. Town Clerk stated that she has talked with Michele Orzolek from the Highway Department and she is willing to help out when she is done with her work at highway department. Town Clerk will also contact her software vendor to find out if there is another tax collector in county that works on our software that may be looking for some extra time. Michele would be paid at her rate of pay for 2013 of \$16.42 per hour. Tax Collector would also be compensated for additional hours at rate of help. Councilman Tillson suggested offering the person with knowledge of software \$16.42 up to \$20.00 per hour. On a motion of Councilman Tillson, seconded by Councilman Arnold the following resolution was

ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board authorize a temporary Deputy Tax Collector position for the duration of the 2013 tax season with starting pay of \$16.42 per hour up to a maximum of \$20.00 per hour to be charged to A1330.4 Tax Collector.

All ayes.

MOTION CARRIED

Mary Cuffe-Perez questioned what the conditional approval was for Stewarts. Councilman Tillson gave her an overview of approved project. He advised that they received seven variances from the Zoning Board of Appeals. Current building will be taken down and new building will be built further back on parcel.

Supervisor Hargrave thanked the Town Board for their service over the past year.

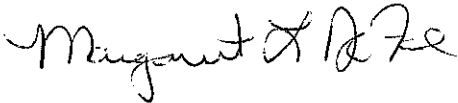
## REGULAR MEETING, GALWAY TOWN BOARD, DECEMBER 11, 2012

Councilwoman Sutch made a motion, seconded by Councilman Arnold to adjourn the meeting at 9:00 p.m.

All ayes.

MOTION CARRIED

Respectfully submitted,



Margaret L. DeFoe  
Town Clerk