

AGENDA
Galway Town Board Meeting
April 14, 2015
7:30 p.m.

Call to order – Supervisor Lent

Roll Call – Town Clerk DeFoe

Pledge to the flag – All

Approval of minutes of previous meeting 3/10/15

Communications Received – Town Clerk DeFoe

REPORTS

Town and County – Supervisor Lent

Public Safety – Councilman Wilday

Property – Councilman Arnold

Buildings and Grounds – Councilman Smith

Highway – Superintendent Costanzo

Historian – Phyllis Keeler

Assessor – Victoria Hayner

Code Enforcement – Chet Ciembroniewicz

LIAISON REPORTS

Youth Commission – Councilman Arnold

Planning Board – Councilman Wilday

Zoning Board of Appeals – Councilman Smith

Senior Citizens – Councilmember Grant

Budget Report

Vouchers and Report

1. Approval of General Abstract of Vouchers Fund A – Townwide
2. Approval of General Abstract of Vouchers Fund B – Town Outside Village
3. Approval of General Abstract of Vouchers Highway Fund DA – Townwide
4. Approval of General Abstract of Vouchers Highway Fund DB – Town Outside Village
5. Approval of General Abstract of Vouchers Fund SL – Lighting District
6. Supervisor's Budget Report

RESOLUTIONS

Appointing Kristen Bode Assistant Justice Court Clerk
Amending General Administration and Personnel Management Manual Section B-2 Salary
Payment Schedule

OTHER BUSINESS

Discussion of Local Law for residency of appointed positions
Roadside trash and litter pick up Scheduled for May 2, 2015

PRIVILEGE OF THE FLOOR – OPEN**ADJOURN**

Next meeting May 12 , 2015

REGULAR MEETING
 APRIL 14, 2015
 GALWAY TOWN HALL

Supervisor Lent called the meeting to order at 7:30 p.m. The following Town Board Members were present:

PRESENT: Supervisor Paul Lent Councilman Fred Arnold
 Councilman Rod Wilday Councilman Michael Smith
 Councilwoman JoAnne Peregrim-Grant

OTHERS PRESENT: T. O'Brien, Dog Control Officer; D. Sowle, Youth Commission Chairman; B. Jones; K. Ruch; P. Keeler, Historian; E. Keeler; J. & J. DiSalvatore; D. Orzolek; C. Ciembroniewicz, Code Enforcement Officer; S. Sutch, Bookkeeper & M. DeFoe, Town Clerk.

Pledge to the Flag

A motion was made by Councilwoman Grant, seconded by Councilman Smith to approve the minutes of the March 10, 2015 Regular Meeting as submitted.

All ayes.

MOTION CARRIED

Communications – Town Clerk stated that Board Members received copies of the following correspondence: Building Department Report for April; Highway Department Report for March with schedule for April; Request from Farmers Market Committee for funding in the amount of \$1,800; NYS & Local Retirement System Employer E-News for February & March; Assessor's Report for April; Weekly updates from State Comptroller dated 3/15, 3/22, 3/29, 4/5 & 4/12/15. The following correspondence was also received: New application to State for Wine & Beer license at Village Pizzeria & Restorante for outside Patio (Clerk gave copy of application to Building Department to make sure they received approval from Planning Board for this); Thank you note from Deb Wilday for proclamation on her 300th win; Signed contract with Saratoga County Office for the Aging Nutrition Agreement; Signed contract with Saratoga County regarding Animal Shelter; Town Clerk advised that taxes had been returned to County, her office balanced to the penny. A total of \$1,639,229.30 went thru Tax Office with Town getting \$595,736.48 and County getting the remaining \$1,043,492.82; Town Clerk contacted Sheriff's Department regarding background checks talked about at last month's meeting. She was advised by them that they no longer did background checks because they found that they were not accurate since their data base was the only thing they were checking. Sheriff's Department suggested Identogo for fingerprinting which would be using a nationwide network. The Town Clerk contacted them and it would be \$59.95 per person, no discount is given to municipalities. Town Clerk will go over information she researched on proposed Local Law later in meeting.

COMMITTEE REPORTS: **Town & County** - Supervisor Lent stated on County level recycling program is no longer run by county, it is being privately run by County Waste.

Public Safety – No Report. **Property** – No Report. **Building & Grounds** – No Report. Asked Highway Superintendent to change bulb in vestibule. **Highway** – Supervisor Lent stated report was received, he was expecting Dave late to meeting. Will have him go over it when he arrives. **Historian** – Phyllis Keeler stated that the Historian's Office continues to be very busy with researching of family history. A family from Texas will be coming in June to review their family's sur-name file. Phyllis thanked Town Board for her new copier. Grant is ready for submission to Dockstader Trust for marker, just needs Supervisor's signature. St. Mary's Catholic Church will celebrate their 75th year at their current location on East Street. Celebration will be held on May 9th from 4-9 p.m. with history display. **Assessor** – Nothing in addition to written report. **Code Enforcement** – Nothing in addition to written report.

LIAISON REPORTS: Youth – Councilman Smith stated that they discussed the need for background checks. Board went into discussion regarding information given to Town Clerk by Sheriff's Department and IdentoGo regarding background checks. Supervisor stated on a County level they paid approximately the same amount Town Clerk determined it would cost thru IdentoGo for background checks. Councilman Smith will research thru his club how extensive the background checks are they do and fee. Councilman Smith stated that youth commission groups came back with the following wish list: basketballs for next fall; wrestling would like a portable scale; and benches were requested for ball field. Supervisor Lent stated \$1,300 for benches was not budgeted in youth commission fund, may end up in contingency fund by end of year to cover items that were already budgeted.

RESOLUTION #: 14-2015 – Authorization for purchase of benches for ball field. On a motion of Councilman Smith, seconded by Councilman Wilday the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize Councilman Smith to purchase benches for the ball field in an amount not to exceed \$1,300 to be charged to 7310.4 Youth Programs CE.

All ayes.

MOTION CARRIED

Planning Board – No Meeting/No Report. **ZBA** – Councilman Smith stated he didn't attend meeting. Chet stated that the two applications before ZBA were very involved application on substandard lots. **Senior Citizens** – No Report.. **Farmers Market** – Sue Sutch gave an overview of where Farmers Market Committee was for this year. Advising that they were looking to hire a new market manager. They will not be paying for entertainment this year. Discussed insurance certificate requirement and concerns with general public obtaining certificate at a reasonable price. Requested \$1,800 of funding to help with Farmers Market. Sue doesn't anticipate the committee using the entire amount; in the past they have not used all the money allocated to them from Town. Trying to get a non for profit to take over Farmers Market, went into discussion with Town Board regarding this.

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RESOLUTION #: 15-2015 – Authorization for Farmer's Market funding. On a motion of Councilman Arnold, seconded by Councilman Smith the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize funding for the Farmer's Market in an amount not to exceed \$1,800 to be charged to 7989.4 Recreation.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Wilday to approve the General Abstract of Vouchers (A) dated 03/01/15 thru 04/01/15 for a total of \$17,943.68.

All ayes.

MOTION CARRIED

Councilman Wilday made a motion, seconded by Councilman Smith to approve the General Abstract of Vouchers (B) dated 03/01/15 thru 03/31/15 for a total of \$3,382.02.

All ayes.

MOTION CARRIED

Councilman Smith made a motion, seconded by Councilman Wilday to approve the Highway Abstract of Vouchers (DA) dated 03/01/15 thru 03/31/15 for a total of \$34,920.91.

All ayes.

MOTION CARRIED

Councilwoman Grant made a motion, seconded by Councilman Arnold to approve the Highway Abstract of Vouchers (DB) dated 03/01/15 thru 03/31/15 for a total of \$13,093.01.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Smith to approve the Lighting District Abstract of Vouchers (SL) dated 03/01/15 thru 03/31/15 for a total of \$147.66.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilwoman Grant to approve the Supervisor's Operating Statement for the period ending 3/31/15.

All ayes.

MOTION CARRIED

RESOLUTION #: 16-2015 – Amend Town Manual to include Assessor; Tax Collector & Deputy Tax Collector on Biweekly pay period. Supervisor Lent stated that he omitted these positions when creating manual. On a motion of Councilman Smith, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board amend the General Administration & Personnel Management Manual Section B-2 Salary under Biweekly pay periods to include the Assessor, Tax Collector & Deputy Tax Collector.

All ayes.

MOTION CARRIED

RESOLUTION #: 17-2015 – Appoint Kristen Bode to Court Administrative Assistant Position. Councilman Arnold stated that they interviewed 6 applicants for the opening and after interview felt Kristen was candidate for Town, Village hired another applicant

for Village Court Clerk position. On a motion of Councilman Arnold, seconded by Councilman Wilday the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board appoint Kristen Bode Court Administrative Assistant at \$11.00 per hour for 4-5 hours per week to be charged to 1110.1 Justice.

All ayes.

MOTION CARRIED

OTHER BUSINESS

Town Board went into discussion regarding a possible Local Law that will need to be done for appointed positions within Town. Supervisor Lent stated that with small Town's they find that people being hired for positions within the Town are not always Town residents. Either Town residents are not interested in positions within Town or they may not be qualified for position. Supervisor Lent stated this was addressed in Public Officer's Law Section 3. Town Clerk did some research on this requirement change and advised that any appointed position would basically fall under this current requirement. Association of Towns stated that Town Board digression would be needed. Any appointed position that had decision making responsibilities would fall under this Law. Town Clerk will talk to Association of Town's to see if she can get a Local Law template from them that would address all appointed positions within the Town. Once wording has been received she will forward to Attorney Horigan for his review. Hopefully, information will be back before Town Board in time to schedule a public hearing on proposed Local Law for June meeting.

Supervisor Lent stated that newsletter would be going out soon. He wanted to let audience know that the roadside litter clean-up would be held on May 2nd. Volunteers are always needed to head up clean-up on their road. Orange bags will be available that morning at Town Hall. Councilman Arnold will also get bags to people if needed. Highway Department will then go around and pickup orange bags from road sides. Supervisor Lent stated that he requested that the Highway Superintendent look into prices for bulk clean-up. Town Board will need to determine if cost wise they will be able to afford this for 2015; may need to put it in budget for next year.

Donna Sowle advised that Family Fun Day will be held on Saturday, June 20th from 1-4 p.m. **Supervisor Lent** stated that the next day June 21st will be Sunday on the Farm, held this year at the Smith Farm on Jockey Street. **Donna** would like to see more communication between Town Board and Youth Commission when developing recreational fields further. Community asked what was going on at ball field and no one on youth commission level new anything. **Donna** would like Dave to contact Rob Martin when determining placement of benches & bleachers since Dave wants a concrete base and **Donna** doesn't want regulation size of fields to be in jeopardy. Mike Mitchell is the representative for the youth soccer program. **Donna** would like to see copy of grant application to Dockstader Trust as Councilman Smith stated last month he was going to incorporate wish list items from youth commission into grant. Councilman Smith stated that the area under construction at ball field will be a U12 softball/baseball skinned field. The outfields will be usable for extra soccer fields if needed. Supervisor Lent stated that the easy part of expansion of fields has been reached. Any further development will

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require expense to come into play. One port-a-potty has been delivered, as use increases another will be delivered.

Kyle Ruch requested an update on the judgment and also the notice of violation for lighting on Crooked Street location. Supervisor Lent stated that verdict is currently in appeal process. Everything is at a standstill until appeal decision has been rendered. Chet gave an overview of entire lengthy process. He advised that he will be making a site visit within the next week to address the lighting issue. Supervisor Lent stated that the communication from their attorney has now moved towards what they need to do to resolve issue. Town's attorney has responded that first and foremost the lighting issue must be resolved to go forward with an application. The 1999 previously approved ZBA approval is no longer on the table. Applicant must go before current Board with a current application that conforms to current regulations. Chet stated that what the Town is working towards is voluntary compliance; they don't want to continue on with more litigation. **Jackie & John DiSalvatore** – addressed lighting concerns they have on Crooked Street whereas light shines into their home.

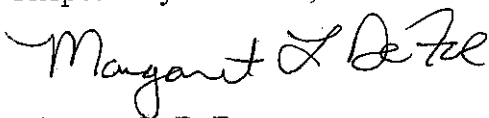
Dave Orzolek of Jockey Street still has concerns with speeding traffic in his area. Driveway signs were put up by county last year, no tractor signs. Councilman Arnold said they couldn't over sign area it was one or the other. Supervisor Lent will talk to Sheriff Zurlo tomorrow regarding speeding in this area and need for increase in patrol. Supervisor Lent will also contact the State Police. Supervisor Lent will talk with the Supervisor in Ballston regarding how much it cost them to place flashing speed limit monitoring devices in their Town.

Councilwoman Grant made a motion, seconded by Councilman Arnold to adjourn the meeting at 9:02 p.m.

All ayes.

MOTION CARRIED

Respectfully submitted,



Margaret L. DeFoe
Town Clerk