

AGENDA
Galway Town Board Meeting
November 9, 2016
7:00p.m.

Call to order – Supervisor Lent

Roll Call – Town Clerk DeFoe

Pledge to the flag – All

Approval of minutes of previous meeting 10/11/16

Communications Received – Town Clerk DeFoe

REPORTS of Committees

REPORTS of Department Heads

LIAISON REPORTS

BUDGET REPORTS AND ACTION

Vouchers and Report

1. Approval of General Abstract of Vouchers Fund A – Townwide
2. Approval of General Abstract of Vouchers Fund B – Town Outside Village
3. Approval of General Abstract of Vouchers Highway Fund DA – Townwide
4. Approval of General Abstract of Vouchers Highway Fund DB – Town Outside Village
5. Approval of General Abstract of Vouchers Fund SL – Lighting District
6. Supervisor's Budget Report
7. Budget amendments

RESOLUTIONS

Creating the position of deputy town bookkeeper at a rate of \$23.50 per hour
Appointing Cara Fantauzzi as deputy town bookkeeper (ratifying the Supervisor's appointment)

OTHER BUSINESS

Adopting the 2017 town budget

PRIVILEGE OF THE FLOOR – OPEN

ADJOURN

PUBLIC HEARING
NOVEMBER 9, 2016
GALWAY TOWN HALL

Supervisor Lent called the Public Hearing to order at 6:45 p.m. The following Town Board Members were present:

PRESENT: Supervisor Paul Lent Councilman Fred Arnold
 Councilman Michael Smith Councilman Rod Wilday

ABSENT: Councilwoman JoAnne Peregrim-Grant

OTHERS PRESENT: M. Baxter; R. & C. Quinlan; D. Wade; P. McFadden; Chet, Building Administrator & M. DeFoe, Town Clerk.

Town Clerk read legal notice placed in Daily Gazette on October 28, 2016 and posted at Town Hall; Library; Post Office, Bank & Town Website. Legal Notice advising public of salary figures on Preliminary Budget for 2017 as follows: Supervisor - \$15,000; Council Members (4) – each at \$5,000; with Deputy Supervisor an additional \$200; Town Clerk - \$31,857; 1st Justice - \$10,000; 2nd Justice - \$10,000; Superintendent of Highways - \$63,667. **Supervisor Lent** asked if there were any questions or comments from the audience and if any written correspondence was received. Town Clerk stated no written correspondence was received to date regarding proposed budget. There were no questions or comments from the audience regarding budget. Supervisor Lent requested a motion to keep Public Hearing open. On a motion of Councilman Arnold, seconded by Councilman Smith the following Resolution was adopted: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board keep the Public Hearing open until such time as Town Board determines it to be closed.

All ayes.

MOTION CARRIED

REGULAR MEETING
NOVEMBER 9, 2016
GALWAY TOWN HALL

Supervisor Lent called the Regular Meeting to order at 7:00 p.m. The same Town Board Members were present with the addition of Councilwoman JoAnne Peregrim-Grant. Audience was the same as Public Hearing with the addition of the following: B. Jones; C. Germond; D. Costanzo, Highway Superintendent; T. O'Brien, Dog Control Officer; S. Sutch, Bookkeeper; C. Fantauzzi; D. Sowle, Youth Commission Chair; R. Sleeper & K. & A. Decker.

Pledge to the Flag

A motion was made by Councilman Arnold, seconded by Councilman Smith to approve the minutes of the October 11 2016 Public Hearing & Regular Meeting as submitted.

All ayes.

MOTION CARRIED

Communications – Town Clerk stated that Legal Notice was placed in Daily Gazette on October 15, 2016 advising the public of 2017 Budget Workshops to be held on October 18th at 7 p.m. & October 19, 2016 at 6:30 p.m. (October 19th workshop was canceled). Legal Notice Placed in Daily Gazette on October 17, 2016 advising public that the November Town Board Meeting would be changed from November 8th to November 9th, 2016 at 7 p.m. due to the General Election. Board Members received copies of the following correspondence: NYSLRS Employer E- News for October; Historian’s Report for November; Assessor Report for November; Building Department Report covering 10/11-11/7/16; Dog Control Officer Report for August, September & October along with Shelter Report for September & October; Request for support by Town of Galway to Town of Charlton by Sheelagh Baily, she is requesting that they put up a “Cross Traffic Does Not Stop” sign on Jockey Street before its intersection with NYS Route 29. Galway has this sign on our section of Jockey Street prior to its intersection with County Road 45. The signed contract between Jaeger & Flynn Associates, Inc. & Town of Galway was received along with the Harmony Corners Fire District Final 2017 Budget.

COMMITTEE/DEPARTMENT HEAD/LIAISON REPORTS: Highway – Superintendent Costanzo stated for October they paved Hermance Road from Greens Corners to Lake Road; Paved with Ballston & Milton; Picked up a 51’ Bucket Truck in Ohio; Ditched Alexander Road; Changed cross culverts on Crane, Ridge & Dean Lung Road; Hydro-seeded ball field; Plowed; Hauled sand & stone from pit to shop & mowed ball fields, Town Hall & ROW’s. The schedule for November: Ditch Crane Road; Plow & sand as needed; Milton will assist with the clean-up of leaves at cemetery & mow ROW’s. **Youth Commission** – Donna Sowle advised that Soccer went well, finished up middle of October. Basketball will start this Saturday and run until December 17th for grades 1-6. Rifle Club started in September; Karate is back in school meeting on Tuesday’s & Thursday’s 7-9 p.m. in gym. **Historian** – Supervisor Lent stated that Phyllis was invited to a meeting on November 30th at the Kesselring Site with regards to the Potter Cemetery located within the site. Phyllis is still working with Erik Malanowski on his Eagle Scout Project at the Mechanic Street Cemetery.

Councilman Arnold made a motion, seconded by Councilman Smith to approve the General Abstract of Vouchers (A) dated 10/02/16 thru 10/31/16 for a total of \$15,557.60.

All ayes.

MOTION CARRIED

Councilman Smith made a motion, seconded by Councilman Wilday to approve the General Abstract of Vouchers (B) dated 10/03/16 thru 10/31/16 for a total of \$3,898.13.

All ayes.

MOTION CARRIED

Councilman Wilday made a motion, seconded by Councilwoman Grant to approve the Highway Abstract of Vouchers (DA) dated 10/02/16 thru 10/31/16 for a total of \$6,282.86.

All ayes.

MOTION CARRIED

Councilwoman Grant made a motion, seconded by Councilman Arnold to approve the Highway Abstract of Vouchers (DB) dated 10/02/16 thru 10/31/16 for a total of

\$29,401.64.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Smith to approve the Special District Abstract of Vouchers (SL) dated 10/02/16 thru 10/31/16 for a total of \$102.10.

All ayes.

MOTION CARRIED

Supervisor Lent explained to audience what the different Funds were within Abstract of Vouchers. Donna Sowle questioned since she lives in Village, is she also considered a Town resident. Supervisor Lent stated that she was both a Village & Town resident.

Councilman Smith made a motion, seconded by Councilman Arnold to approve the Supervisor's Operating Statement for the period ending 10/31/16.

All ayes.

MOTION CARRIED

RESOLUTION #: 50-2016 – Budget Amendments. On a motion of Councilwoman Grant, seconded by Councilman Wilday the following resolution was ADOPTED:

AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board approve the following Budget

Amendments:

Decrease	A1990.4	\$3,500	Contingency
Increase	A1620.1	\$ 500	Building PS
Increase	A7989.4	\$3,000	Recreation Field CE
Decrease	B8010.1	\$2,000	Zoning PS
Increase	B3620.1	\$1,000	Building & Code Enforcement PS
Increase	B8010.4	\$1,000	Zoning CE

All ayes.

MOTION CARRIED

RESOLUTION #: 51-2016 – Appointment of Deputy Bookkeeper. Supervisor Lent advised that Sue Sutch would be stepping back some with the Bookkeeping position but not completely. Advertisement was placed in newspaper for position and a good amount of resumes were received. List was narrowed down to three candidates, with Cara standing out due to her Bookkeeping at Town of Charlton and knowledge of Galway's software. Supervisor Lent asked that Town Board ratify appointment. On a motion of Councilman Arnold, seconded by Councilwoman Grant the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board ratify the Supervisor's appointment of Cara Fantauzzi to the position of Deputy Town Bookkeeper at a rate of \$23.50 per hour for approximately 15-20 hours a week to be charged to A1430.1 Personnel/Accounting.

All ayes.

MOTION CARRIED

Other Business

RESOLUTION #: 52-2016 – Schedule additional public hearing on Revised Preliminary Budget for 2017. Supervisor Lent stated after further review of the financial status of the Town he feels a tax increase is needed. The Revised Preliminary Budget for 2017 represents a tax increase of \$.10 per \$1,000. Supervisor Lent feels at this time it is not a good idea to spend down the unexpended fund balance further in 2017. The NYS mandatory tax cap is set at 2%; in all actuality this filters down to what works out to be .68%. Supervisor Lent stated at the beginning of the meeting Town Board voted to keep the Public Hearing open until further notice. He requested this to allow the community the opportunity to review the changes made to the Preliminary Budget and come before the Town Board after reviewing it with any questions. On a motion of Councilman Smith, seconded by Councilman Arnold the following resolution was ADOPTED:

AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board schedule a Public Hearing for Wednesday, November 16, 2016 at 7:00 p.m. to review the 2017 Revised Preliminary Budget.

All ayes.

MOTION CARRIED

Privilege of the Floor – **Mary Baxter** stated that she was waiting for a response from Supervisor Lent and the Building Administrator Chet regarding the letter the residents of Bliss Road sent in October regarding the Richardson home. **Supervisor Lent** stated on the advice of Counsel the Board has no comment. **Mary** questioned how they would proceed with getting their questions answered regarding the Richardson's home. **Supervisor Lent** stated on advice of Council the Board has no comment. **Mary** questioned if an attorney was required to obtain this information, Supervisor Lent stated that would probably be helpful. **Colleen Germond** questioned what the policy was for the Town regarding procedures followed for building violations. **Chet** stated that he does a site visit and then a 1st notice, letter to comply. **Colleen** questioned if they were allowed to go into a property without a warrant. **Supervisor Lent** stated it depends on if the property is deemed a public health emergency, they would then be required to take action. **Debra Wade** questioned if Town Attorney would be contacting their Attorney. **Supervisor Lent** stated that he would not. **Debra** had concerns with how they would move forward and help these people rectify problems with home. **Mary** stated that she had an outline of events on Richardson property if any resident was interested. **Chuck Quinlan** stated that Chet advised concerned citizen to get a list of questions/concerns together in writing and forward them to him. They did this on October 21st with no reply from Chet to date. Now the Board is stating under the advisement of an Attorney they can't answer any questions. These people have no money to get an Attorney; there are people interested in helping to rectify their living situation on Bliss Road if the Town will help. **Supervisor Lent** stated that he talked to a representative from their group today and advised him on how the Town could work with them regarding answers to their concerns on Bliss Road home. **Mary Baxter** questioned why Supervisor Lent could talk to that person regarding this issue and not her. **Supervisor Lent** stated conversation took place in private, not public meeting. Supervisor Lent stated that the Town doesn't want to be in the middle of this situation. They are involved because someone else failed to act. Town's help is constrained by law. He advised representative on what he felt was the best way to proceed for all parties to receive a satisfactory resolution for this issue.

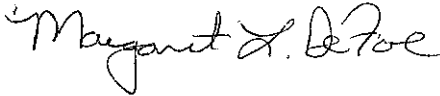
Supervisor Lent stated that situation has changed since Mary approached him in private. Supervisor Lent stated that the Town can only talk to a duly authorized representative for the Richardson's. He wanted to make it clear that he has had no conversation regarding any HIPAA information on Bliss Road. Supervisor Lent will need a legal document authorizing Mary Baxter to represent the Richardson's before he can discuss anything pertaining to them with her. **Donna Sowle** thanked Sue Sutch for her work with Youth Commission as a bookkeeper, always been very helpful. Donna welcomed Cara to position with Town.

Councilman Smith made a motion, seconded by Councilman Arnold to adjourn the meeting at 7:46 p.m.

All ayes.

MOTION CARRIED

Respectfully submitted,



Margaret L. DeFoe
Town Clerk