

AGENDA - REVISED
Galway Town Board Meeting
June 14, 2016
7:00p.m.

Call to order – Supervisor Lent

Roll Call – Town Clerk DeFoe

Pledge to the flag – All

Approval of minutes of previous meeting 5/10/16

Communications Received – Town Clerk DeFoe

REPORTS of Committees

REPORTS of Department Heads

LIAISON REPORTS

BUDGET REPORTS AND ACTION

Vouchers and Report

1. Approval of General Abstract of Vouchers Fund A – Townwide
2. Approval of General Abstract of Vouchers Fund B – Town Outside Village
3. Approval of General Abstract of Vouchers Highway Fund DA – Townwide
4. Approval of General Abstract of Vouchers Highway Fund DB – Town Outside Village
5. Approval of General Abstract of Vouchers Fund SL – Lighting District
6. Supervisor's Budget Report
7. Budget amendments as needed

RESOLUTIONS

OTHER BUSINESS

Discussion of vacation and sick time policy for part time employees

Discussion of parking on the highway issues in front of the new Stewarts on Rte. 29

PRIVILEGE OF THE FLOOR – OPEN

ADJOURN

Next meeting July 12, 2016

REGULAR MEETING
JUNE 14, 2016
GALWAY TOWN HALL

Supervisor Lent call the meeting to order at 7:00 p.m. The following Town Board Members were present:

PRESENT: Supervisor Paul Lent Councilman Fred Arnold
 Councilman Rod Wilday Councilman Michael Smith
 Councilwoman JoAnne Peregrim-Grant

OTHERS PRESENT: P. Keeler; D. Baxter; S. LaJeunesse; D. Sowle, Youth Commission Chair.; T. O'Brien, Dog Control Officer; D. Costanzo, Highway Superintendent. C. Ciembroniewicz, Building Administrator & M. DeFoe, Town Clerk. T. Dugan arrived late.

Pledge to the Flag

A motion was made by Councilman Arnold seconded by Councilwoman Grant to approve the minutes of the May 10, 2016 Public Hearing and Regular Meeting as submitted.

All ayes.

MOTION CARRIED

Communications – Town Clerk stated that Board Members received copies of the following correspondence: Building Department Report covering 5/11-6/14/16; Highway Maintenance Report for May with schedule for June along with information on bulk waste drop-off; Assessor's Report for June; Dog Control Officer's Report for April & May along with Shelter Report for April. Other correspondence received: Email correspondence was received from Saratoga County DPW requesting salt usage figures for 2015-2016 season for current bid needs along with current bid award for sign blanks (both emails sent to highway department); US Army Corps of Engineers acknowledgement of permit application received from Galway Central School District regarding SEQR Classification & Lead Agency Determination for proposed installation of Solar array on 5 acres open field on school property located on Parkis Mills Road; Speed limit reduction request from Tim Bibens for the commercial section of Route 29 between Fishhouse Road & Sacandaga Road; Receipt of filing of Local Law No. 1-2016 from NYS Department of State; Thank you note from Karen English, Co-President of Galway Food Pantry thanking Town for \$4,200 donation & Thank you note from Glenville Hills Garden Club for Town's participation in the 6th grade cleanup program.

COMMITTEE/DEPARTMENT HEADS/LIAISON REPORTS: Town - Supervisor Lent stated he attended the ground breaking ceremony for the Fire Department along with Historian, Phyllis Keeler. **Youth Commission** – Councilman Arnold stated that Family Fun Day will be held here at Town Hall on Saturday from 1-4 p.m. rain or shine. Councilman Smith stated that he met with Tricia Dugan of Lake Road regarding a traffic concern regarding speeding. **Farmer's Market** – Councilman Arnold stated that

Amanda was going to attend tonight's meeting to give update on Market. She forwarded information to Councilman Arnold advising that she had six seasonal vendors lined up for market with five additional sporadic vendors. Market will run from June 17th thru September 30th from 3-6 p.m. longer if vendors so choose. Need to get signs made up. Dave will add the Farmers Market to bottom of Youth Commission sign. **Highway** – Superintendent Costanzo stated that for May the Highway Department continued reconstruction of Mechanic Street; paved with Ballston; sealed with County; milled with Milton; paved with Greenfield & mowed the ball fields & Town Hall. For June the Highway Department will screen the remainder of the top soil needed for ball field; pave Mechanic Street; pave with Ballston, Greenfield & Milton; Bulk Waste Drop-off was held June 8th thru 12th Highway Superintendent only kept track of people that attended on their overtime hours for drop off which was 35 residents; Superintendent would suggest doing this again soon (went into discussion with Town Board regarding this); Mow R.O.W.'s, Town Hall and Ball Fields. **Dog Control Officer** – Tom O'Brien stated that we may have the first rabid skunk of the season. **Historian** – Supervisor Lent welcomed Phyllis back after her illness. Phyllis Keeler advised that Eric Malinowski has been approved to do an Eagle Scout Project at the Cemetery on Mechanic Street. Working on several history research projects. She received a request for history & picture research on the early years of Top Notch. Pleased and proud to attend the ground breaking ceremony for the Fire Department. Phyllis thanked Dave and the Highway Department for their continued work on maintaining the Town's Historical Markers and keeping the Historian's Office moving forward. **Building Department** – Chet stated that next month he will give the Town Board a breakdown of building permit activity to date. Councilman Smith questioned accumulation of equipment "Stuff" at car wash on corner of Route 29 & Fishhouse. Chet stated that he received approval for a low key repair shop, working with State to obtain his vehicle inspection certification. **Youth** – Donna stated that she put a flier in everyone's mail box regarding Family Fun Day, hoped to see everyone at this event. Highway Department will help with set-up on Friday. Swim sign-up will allow 48 children to attend the "Y" for swim, transportation will be up to family. Summer Recreation Program will begin on July 5th, location in school will be different due to ongoing work. Donna will get information to Supervisor for website after Family Fun Day.

Councilman Arnold made a motion, seconded by Councilman Smith to approve the General Abstract of Vouchers (A) dated 05/01/16 thru 05/31/16 for a total of \$30,095.86.

All ayes.

MOTION CARRIED

Councilman Smith made a motion, seconded by Councilman Wilday to approve the General Abstract of Vouchers (B) dated 05/01/16 thru 05/31/16 for a total of \$515.14.

All ayes.

MOTION CARRIED

Councilman Wilday made a motion, seconded by Councilwoman Grant to approve the Highway Abstract of Vouchers (DA) dated 05/01/16 thru 05/31/16 for a total of \$5,255.75.

All ayes.

MOTION CARRIED

Councilwoman Grant made a motion, seconded by Councilman Arnold to approve the Highway Abstract of Vouchers (DB) dated 05/01/16 thru 05/31/16 for a total of \$60,240.18.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Smith to approve the Special District Abstract of Vouchers (SL) dated 5/01/16 thru 5/31/16 for a total of \$89.02.

All ayes.

MOTION CARRIED

Councilman Smith made a motion, seconded by Councilman Wilday to approve the Tri-Town Gravel Facility Abstract of Vouchers (TT) dated 5/01/16 thru 5/31/16 for a total of \$2,692.58.

All ayes.

MOTION CARRIED

Councilman Smith made a motion, seconded by Councilman Arnold to approve the Supervisor's Operating Statement for the period ending 5/31/16.

All ayes.

MOTION CARRIED

RESOLUTION #: 20-2016 –Vacation, Illness & Holiday Pay Policy Part-Time Employees. Supervisor Lent went into a discussion with Town Board on need for this policy. On a motion of Councilman Wilday, seconded by Councilwoman Grant the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board Approve the following Town Policy:

Vacation, Illness & Holiday Pay Policy Part-Time Employees

As recognition of the important role that part-time employees employed by the Town have in delivering services to the residents of the Town, part-time employees having more than one year of continuous service to the Town are granted vacation, holiday & sick pay. The vacation, holiday & sick pay is granted on a reduced rate for that which is granted to full-time employees based on the following:

Vacation:

Each part-time employee eligible for vacation pay must notify their direct supervisor or the Town Supervisor when taking vacation. Vacation time must be taken in increments of whole days.

For employees with set hours, vacation pay will be based on those hours. For employees without set hours working on an "as need basis", vacation pay will be calculated by using the previous year's hours, divided by 52 weeks for average weekly hours for determining the average weekly vacation pay amount.

Vacation time is accrued as follows: 1-5 years one week; 6-11 years 1.5 weeks and 12 years and longer 2 weeks.

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Should a regular/normal work day for a part-time employee fall on a legal holiday, the part-time employee shall be paid for the legal holiday at the same rate as a vacation day pay.

Sick pay (when approved by the department head) shall be paid at the same rate as vacation pay and shall not exceed more than three (3) consecutive days. Sick-time is accrued as follows: 1-5 years one week; 6-11 years 1.5 weeks and 12 years and longer 2 weeks.

Neither sick time nor vacation time may be carried over to another calendar year.

The Town Board may waive or modify this policy as may be required.

This policy shall take effect and supersedes any existing Town Policy upon adoption by the Town Board.

All ayes.

MOTION CARRIED

RESOLUTION #: 21-2016 –Authorization for request to be sent to NYS regarding the erection of signs prohibiting parking by motor vehicles at the intersection of NYS Route 29 and 147. Town Board went into lengthy discussion regarding concerns regarding safety due to the on road parking of motor vehicles in the vicinity of Stewarts on Route 29. On a motion of Councilman Wilday, seconded by Councilwoman Grant the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize the following:

RESOLUTION NO. 21 OF 2016

WHEREAS, the Town Board of the Town of Galway has determined it necessary to regulate the parking of motor vehicles on New York State Route 29 within the Town of Galway to avoid a public nuisance to the community, and

WHEREAS, the Town Board would like to erect signs on New York State Route 29 west of traffic light at intersection of New York State Route 29 and New York State Route 147, and

WHEREAS, New Your State Route 29 is under the jurisdiction of New York State Department of Transportation (NYSDOT) and their consent is required, now therefore, be it

RESOLVED, that the Town Board of the Town of Galway hereby formally requests NYSDOT consent to erect signs prohibiting the parking of motor vehicles on New York State Route 29 west of the intersection of New York State Route 147 in front of the Stewarts Store and on the south side of New York State Route 29 at the same location, and

RESOLVED, that the Town Board of the Town of Galway authorize the Town Clerk to forward this resolution to NYSDOT to seek authorization to post the aforementioned

signs.

All ayes.

MOTION CARRIED

RESOLUTION #: 22-2016 – Speed limit reduction for Jersey Hill Road near the Kania Road intersection and Route 29 from intersection of NYS Route 147 & Fishhouse Road. On a motion of Councilman Arnold, seconded by Councilman Smith the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize the Town Clerk to send a speed limit reduction request to the county for the following two roads: Jersey Hill Road at the intersection of Kania Road & NYS Route 29 from the intersection of NYS Route 147 to Fishhouse Road.

All ayes.

MOTION CARRIED

RESOLUTION #: 23-2016 – No Dogs Allowed at any time at the Dockstader Recreational Fields. Supervisor Lent went into lengthy discussion with Town Board regarding recent problems with dog waste on playing fields. Board also discussed recent incident at Lion's Ball Field where two children were bit by a dog. Board determined that they would do this by resolution at this time if enforcement becomes a problem they will look into Local Law. On a motion of Councilman Arnold, seconded by Councilwoman Grant the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize the Highway Superintendent to erect signs stating "NO DOG'S ALLOWED AT ANY TIME" at the Dockstader Recreational Fields.

All ayes.

MOTION CARRIED

RESOLUTION #: 24-2016 – Authorization for purchase of sign for Dockstader Recreational Fields. Supervisor Lent stated that the Town Board requested that the Highway Superintendent get prices for this sign. The sign would be a 4' x 6' carved, double-sided sign. Prices for sign ranged from \$2,965 to \$4,320. Once sign is completed, Town Board will hold a ribbon cutting ceremony with the Dockstader Trust. On a motion of Councilman Smith, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize the purchase of a 4' x 6' carved, double-sided sign from AJ Signs at a cost of \$2,965. to be charged to A7989.4 Recreational Fields.

All ayes.

MOTION CARRIED

Supervisor Lent advised that he has been talking with Congresswoman Elise Stefanik's office regarding the payment in lieu of taxes agreement with West Milton site administered by the Town of Milton. Tax rate on that agreement have not been updated since 2008. Formally requested a review by the Department of Energy of this agreement to possibly bring rates to where they should be; and also amend agreement to adjust rates periodically as needed. Will keep Town Board advised of outcome.

Supervisor Lent advised that he has been in contact with National Grid regarding getting a quote for power to pavilion. Went into discussion regarding this. The cost would be

\$16,382 for 710' of underground electrical wiring. The digging of ditch, conduit, bedding, electrical panel and Electrician to connect panel and outlets to panel would be the Town's responsibility. Supervisor Lent has talked with the Dockstader Trust and they would entertain a grant application for cost of National Grid portion of power installation. Down the line a resolution will be needed to sign contract with National Grid for electrical services and also an easement for power line.

Saratoga County Fair has request permission to place a 4' x 8' sign at ball field announcing the 175th Anniversary of the Saratoga County Fair. Supervisor Lent gave them Dave's number for placement of sign.

Donna stated that youth commission sign was done with electrical options available on it for lighting. Supervisor Lent stated that Youth Commission sign may be moved for Dockstader sign to be placed in that location. Donna stated that Bill Topper had done a lot of work with the State to have their sign located in that position for visibility purposes with announcements.

Privilege of the Floor – Donna Sowle stated that the Village had informed her that this year they would like to participate financially in Family Fun Day. **Dan Baxter** stated that June 2nd, 3rd and 4th was the Blue Grass Festival at the McConchie Camp Ground. Dan stated that he listened to music 2 hours on Thursday, 5 hours on Friday and 11 hours on Saturday. The Town Code addressed amplified music and he wants it enforced, doesn't want to hear it any more. **Supervisor Lent** questioned the times music was played at camp ground. **Shelly LaJeunesse from McConchie Camp Ground** advised that Thursday was not a scheduled time for playing they just did some picking to get themselves tuned for the following two days, Friday was from noon to 9 p.m. and Saturday 10-9 p.m. Shelly stated that she had talked with the sound people and made sure that music was turned down on Saturday they turned it up for awhile due to gun shooting at the Baxter's home for over an hour. **Supervisor Lent** asked if they could look into locating music at a different location in park; also questioned how many events had music. Shelly will reevaluate camp ground and see if they can locate music at a different location in future for Blue Grass Festival. Shelly gave copy of Police Report received on 6/4/16 to Town Board for their review. Shelly stated that there are three events a year with a DJ in addition to Blue Grass Festival, Memorial Day, 4th of July inside from 8-11 p.m. and Labor Day outside from noon to 4 p.m. Chet stated that he stopped on Friday evening around 7:30 p.m. drove up 1/3 of the way on Dan's driveway and walked up driveway could hear a thumping in distance. Board went into lengthy discussion with both parties regarding both music and shooting. In the end Supervisor Lent stated that ordinance would be enforced.

RESOLUTION #: 25-2016 -- Speed limit reduction on Lake Road and authorization for feasibility study for 4-way stop coming off County Road 45. **Tricia Dugan** of Lake Road advised that she sent a letter to NYS Troopers advising that on five different occasion during this school year while the bus was stopped for her child five different cars passed her bus with the red lights flashing. Town Board questioned if buses had camera on them, Tricia stated that they did not. Town Board was concerned that school was advised

of safety issue and didn't install a camera on this particular bus. On another note, she discussed previous request for 4 way stop sign where it currently has only 3. Stop sign is needed coming off county road 45 towards Perth Road . Highway Superintendent had sent a request to NYS previously for speed limit reduction and the gentleman from State advised that a speed limit reduction would not change the speeding issue law enforcement would need to take care of speeding concerns. She talked directly to person from State and he felt that a stop sign at this intersection would help with problem. Highway Superintendent had an independent survey done of this area at that time and results came back with no justification for additional stop sign. Went into lengthy discussion with Town Board regarding the need for stop sign at this location. She also suggested the idea of a round-about for this location. Town Board didn't feel that the need for a round-about was warranted. It was determined after discussion that speed limit reduction would be requested for her road at this time. In addition the Town Board would require another feasibility study to be conducted regarding a 4 way stop. Supervisor will also speak to Sheriff regarding speeding issues in this area. On a motion of Councilman Arnold, seconded by Councilman Smith the following resolution was ADOPTED: AYES – 5
NAYS – 0

RESOLVED that the Galway Town Board authorize the Town Clerk to send a speed limit reduction request for Lake Road to State; and authorize the Highway Superintendent to have another feasibility study performed regarding the possibility of a 4-way stop sign coming off County Road 45.

All ayes.

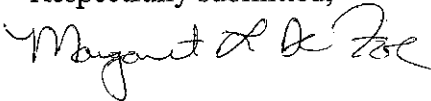
MOTION CARRIED

Councilman Smith made a motion, seconded by Councilman Arnold to adjourn the meeting at 8:55 p.m.

All ayes.

MOTION CARRIED

Respectfully submitted,



Margaret L. DeFoe
Town Clerk