

AGENDA
Galway Town Board Organizational Meeting
January 3, 2017
7:00 p.m.

Call to order – Supervisor Lent

Roll Call – Town Clerk DeFoe

Pledge to the flag -- All

Legal Notice Read

RESOLUTIONS

Adopt official Town depositories A-13

Adopt Official Town Newspaper A-14

Adopt official Town Mileage reimbursement rate A-18

Adopt appointments for 2017 B-1

Adopt Authorized positions B-3

Adopt Salary Schedule for 2017 B-4

OTHER BUSINESS

Reminder that the town Ethics Law does now require specific employees and officials to fill out and complete a disclosure form for the year 2017 Form 200

ADJOURN

Appointments. The Town Board was fine with leaving appointments as they were in 2016.

RESOLUTION # 2-2017 – Readopt Town Policy. On a motion of Councilman Wilday, seconded by Councilwoman Grant the following resolution was ADOPTED BY ROLL CALL VOTE:

Supervisor Paul Lent – Aye
Councilman Michael Smith – Aye
Councilwoman JoAnne Peregrim-Grant – Aye
Councilman Fred Arnold – Aye
Councilman Rod Wilday – Aye

RESOLVED that the Galway Town Board readopt the Town of Galway Administrative & Personnel Policy & Procedures Manual as amended for 2017.

All ayes. MOTION CARRIED

Supervisor Lent stated that certain employees will be required to complete a disclosure statement with reference to the new Ethics Law approved in 2016. Town Clerk questioned why all employees were not required to complete this disclosure statement. Supervisor Lent stated that certain employees are not required to complete form because they have no fiduciary responsibility with regards to handling money or authorizing payments. Highway department falls under this category and court is exempt because court administration takes care of anything with reference to court. Town Clerk questioned why the Bookkeeper was the only employee not included in this disclosure requirement. Supervisor Lent stated that Bookkeeper does not authorize payments she prepares items for payment. Training with reference to Ethics will take place sometime in March. Providence and Charlton were invited to share in this training session to share in the cost. Ethics Law changed requirement from 3 members to 5 members so the Town is now looking for 2 additional members for that Board. Once 5 members are appointed Town Board will need to set terms according to that Ethics Law requirement. Right now the Town Clerk has done the Oath of Office terms for the 3 current members as in the past for one year starting January 1, 2017. Councilman Smith suggested one of the Decker's that have been coming to Town Board Meetings as a possible candidate for Ethics Committee and Supervisor Lent suggested Bruce Jones. Form 200 was given to Board Members. Ethics meeting will be a general discussion regarding Ethics and how you should conduct yourself. It will go over the pitfalls of non disclosure. Councilman Smith advised that over the last year he has done some consulting work for EDP and has disclosed this to Town Board and Sheelagh Baily of Ethic Board. When payment for them comes before Board he has abstained from voting on their invoice. Councilman Wilday stated that this disclosure just clarifies common sense.

Councilman Arnold made a motion, seconded by Councilman Smith to adjourn the meeting at 7:21 p.m.

All ayes. MOTION CARRIED

Respectfully submitted,

Margaret L. DeFoe