

66 AGENDA

TOWN OF GALWAY TOWN BOARD ORGANIZATIONAL MEETING

January 4, 2022

Call to order – Supervisor Smith

Roll Call – Town Clerk DeFoe

Pledge to to the Flag

Resolutions:

Accept the 2022 Policies and Procedures

Adjourn

ORGANIZATIONAL MEETING
JANUARY 4, 2022
GALWAY TOWN HALL

Supervisor Michael Smith called the meeting to order at 7:00 p.m. The following Town Board Members were present:

PRESENT: Supervisor Michael Smith Councilmember Fred Arnold
Councilmember JoAnn Peregrim Grant Councilmember Ryan Flinton
Councilmember J.D. Arnold

Others Present: D. Sowle, Youth Commission Chair; M. DeFoe, Town Clerk.

Pledge to Flag

MOTIONS AND RESOLUTIONS

SUPERVISOR WENT OVER CHANGES TO GENERAL ADMINISTRATIVE & PERSONNEL POLICY & PROCEDURES MANUAL

- The following changes were made to policy: A-5 Use of Town Property adding of wording "Town Property ie Town Equipment". A-10 Use of Town Office Complex adding "Youth Groups" under accepted usages. A-11 added Town emails are for "Town Business ONLY". A-18 Vouchers & Payments "Mileage rate for 2022 \$.585 , Reiterated 7-day requirement for vouchers to be submitted to Bookkeeper before meeting". A-20 Recreation Field "Community Service Coordinator will be scheduling all field & facilities usage". A-22 Town Hall Hours of Operation added to policy. B-1 Annual Appointments for Committees & Liaisons, left same as last year. Brien Crowe added as Deputy Town Clerk/Deputy Registrar/Deputy Tax Collector & Justice Court Officer; Tammy Pudney's position was corrected to be "Confidential Secretary to the Supervisor"; Colleen Forneris added as Tax Collector & Community Services Coordinator. Donna Noble is back to be being Planning/Zoning Clerk. B-2 & B-3 Corresponds with B-1. B-4 Salaries Addition of Community Services Coordinator salary \$30,000 year; Addition of Court Officer salary \$5,200 year; Planning & Zoning Chair increase to \$120 per meeting; Planning & ZBA Member increase to \$60 per meeting. C-1 Planning Board Fees "Green Space Recreational fees" for Major Subdivisions increased to \$750 for each new lot created and \$1,000 for each new lot created and on Non-Residential/Commercial Major Subdivisions. C-4 Zoning Board of Appeals Fees increased to \$80 per variance request.

RESOLUTION #: 1-2022 – Adoption of Town of Galway, NY Administrative & Personnel Policy & Procedures Manual. On a motion of Councilmember Fred Arnold, seconded by Councilmember JoAnne Grant the following resolution was ADOPTED BY ROLL CALL VOTE:

Supervisor Michael Smith – Aye Councilmember Fred Arnold – Aye
Councilmember JoAnne Grant – Aye Councilmember Ryan Flinton – Aye
Councilmember J.D. Arnold – Aye

WHEREAS, certain necessary actions are required for the Town Government to be formally organized to function legally and maintain a continuity of government, be it adopted and made

ORGANIZATIONAL MEETING, GALWAY TOWN BOARD, JANUARY 4, 2022

a part of these minutes.

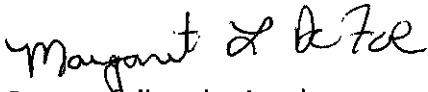
5 – AYES 0 – NAYS

MOTION CARRIED

Councilmember Ryan Flinton made a motion, seconded by Councilmember J.D. Arnold to adjourn the meeting at 7:14 p.m.

All ayes.

MOTION CARRIED



Respectfully submitted,

Margaret L. DeFoe

Town Clerk