

**TOWN OF GALWAY
BUILDING DEPARTMENT**

5910 Sacandaga Rd
Galway, New York 12074
Cell: (518) 514-8012 (preferred)
Town Hall: (518) 882-6070; Ext 19

Date _____ Permit # _____

Fee Paid: _____

APPLICATION FOR WASTE WATER SYSTEM

PLOT PLAN AND INSPECTION REQUIREMENTS

- A. All applications for septic installation, alteration or repair, as required, shall be submitted to the BUILDING DEPARTMENT at least 72 hours **before the start of construction** and shall include a plot plan, on a minimum of 8 1/2" x 11" sheet, showing:
- a) Lot dimensions, house location and setbacks including proposed location of system, location and distance to lot lines, location and distance to structures.
 - b) Location of driveways, garages, swimming pools, or any other structure(s).
 - c) Location of well of public water service and house connections.
 - d) Location of any water courses, ponds, lakes, wetlands, etc. on or within 100 feet of property lines.
 - e) Location of all deep test holes and percolation test holes.
 - f) Location of all well and sewage disposal systems within 200 feet of the proposed system
 - g) Location, details of proposed Sewage Disposal System including size and dimensions of all tanks, distribution boxes, tile fields, and dry wells.
 - h) Location of discharge points for gutters, footings, storm and curtain drains.
 - i) Measurements required on plot plan: foundation to tank; foundation to distribution box; absorption field to lot; separation of pits.
 - j) Design criteria to include number of bedrooms, number of bathrooms, soil percolation rate, etc.
 - k) Title box indicate owner name and location of property, mailing address, date, scale, north arrow, and who prepared plot plan.
- B. **No system shall be covered before inspection and approval by the Building Inspector.** Failure to comply with this requirement may result in the uncovering of the system by the installer and a fine of up to \$1,000.
- C. An approved copy of the plot plan shall be available on the construction site. Failure to produce said plot plan at time of inspection may result in an immediate work stoppage.
- D. Should unforeseen problems during construction prevent proper installation, alteration, or repair of an approved system, a new proposal must be submitted to the Building Department before further construction.

I certify that to the best of my knowledge, the information provided is correct. Further I hereby agree that if this application and attached plans are approved, installation of the Waste Water Treatment System will be made in accordance with the details, thereof, and all applicable Laws and/or Ordinances.

(Signature of Owner/Agent)

(Date)

(Approval/Signature of Building Inspector)

(Date)

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PLEASE BE ADVISED that you are required to have your septic system inspected during its installation by the Licensed Professional Engineer who designed it. Upon completion, your Engineer will need to certify the installation including any changes and/or modifications to the original approved design.

PLEASE NOTE: A Certificate of Occupation (C.O.) or Certificate of Completion (C.C.) will not be issued until this requirement has been met. THERE WILL BE NO EXCEPTIONS.

If you have any questions, please contact me by phone or email (tgilday@townofgalwayny.org)