

**September 11, 2018**

Call to order – Supervisor Smith

Roll Call – Town Clerk DeFoe

Pledge to the flag – All

Approval of the minutes for the meeting held August 14, 2018

Communications Received – Town Clerk DeFoe

Reports of Committees

Reports of Department Heads

Budget

Approval of Abstract Fund A

Approval of Abstract Fund B

Approval of Abstract Fund DA

Approval of Abstract Fund DB

Approval of Abstract Fund SL

Supervisor's Report

Budget Amendments

Resolutions

-Purchase the Williamson Law Accounting and Payroll Municipal Software Programs

-To move all Employees to Bi weekly pay system starting October 1<sup>st</sup>, 2018

Other Business

-Discussion of moving the Town Board meeting to the 3<sup>rd</sup> Tuesday of each month to allow bookkeepers more time to close out previous month and prepare Abstracts.

-Discussion of adjusting Town hall hours, adding 1 night a week ? and or adding Saturday hours.

Privilege of the Floor

Adjourn

REGULAR MEETING  
 SEPTEMBER 11, 2018  
 GALWAY TOWN HALL

Supervisor Smith called the meeting to order at 7:00 p.m. The following Town Board Members were present:

PRESENT: Supervisor Michael Smith      Councilman Fred Arnold  
                     Councilman Rod Wilday      Councilwoman JoAnne Peregrim-Grant

OTHERS PRESENT: P. Keeler, Historian; D. Sowle, Youth Commission Chair; T. O'Brien, Dog Control Officer; B. Ruman, GEMS; B. Merchant, GEMS; J. Collyer; Dave Costanzo, Highway Superintendent; & M. DeFoe, Town Clerk.

**MOMENT OF SILENCE FOR 9/11/01**

Pledge to Flag

A motion was made by Councilwoman Grant seconded by Councilman Arnold to approve the minutes of the August 14, 2018 Public Hearing & Regular Meeting as submitted.

All ayes.

MOTION CARRIED

Communications – Town Clerk stated Board Members received copies of the following correspondence: Highway Maintenance Report for September with schedule for October; Building Department Report covering 8/14-9/11/18; Budget Amendments needed tonight; Request from Friends of Library to use Town Hall on February 9<sup>th</sup> due to school construction project they will be holding “Taste of Chocolate” fundraiser; September Assessor Report; July & August Dog Control Officer Report along with Shelter Report for July & August; Budget Calendar for deadline dates; NYMIR Annual Report for 2017; Thank you note from Astronomy Group for authorization to use ball field & a thank you note from school for use of field by Girls Soccer Team while their fields were being worked on.

COMMITTEES/DEPARTMENT HEADS/LIASON – **Historian** – Phyllis Keeler stated that Roger Sitterly had donated several paintings done by past resident Mr. Lendl to be distributed within the Town of Galway. Phyllis requested a resolution be made to address where these paintings would be placed. **Youth** – Donna Sowle stated that fall recreational soccer is off to a great start. They started 9/8/18 will run thru 10/13/18. Donna has been unable to get in touch with Dan Anderson to find out status of basketball program this year with school renovation, will let Board know how that works out. She asked if anyone knew boys or girls interested in being placed on a youth referral list for work, please give them Donna's number. **Highway** – Dave Costanzo, Highway Superintendent stated Highway Department assisted Ballston; Charlton; County; Greenfield & Halfmoon with paving; Paved Rocky Ridge Road; East end of West Galway Road & West Line Road; Ditched Antioch Road near spur & Cruthers Road;

Installed shoulders on Greens Corners; Hermance & Perth Roads; Shaw & Southline Roads & West Line & Whitesides Roads; Cut trees on Parkis Mills Road and cemetery by the school; County hydro-seeded Town Hall swale area & they continued to mow Town Hall & Ball Fields. The Highway Department will gravel Cruthers Road; Screen sand; Cut trees on Bell Road; Birchton Road; Hermance Road; Jersey Hill Road & Rocky Ridge Road; and continue to mow Town Hall and Ball Fields.

Councilman Arnold made a motion, seconded by Councilman Wilday to approve the General Abstract of Vouchers (A) dated 08/01/18 thru 08/31/18 for a total of \$68,246.08.

All ayes.

MOTION CARRIED

Councilman Wilday made a motion, seconded by Councilwoman Grant to approve the General Abstract of Vouchers (B) dated 08/01/18 thru 08/31/18 for a total of \$2,596.12.

All ayes.

MOTION CARRIED

Councilwoman Grant made a motion, seconded by Councilman Arnold to approve the Highway Abstract of Vouchers (DA) dated 08/01/18 thru 08/31/18 for a total of \$2,266.64.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Wilday to approve the Highway Abstract of Vouchers (DB) dated 08/01/18 thru 08/31/18 for a total of \$72,385.19.

All ayes.

MOTION CARRIED

Councilman Wilday made a motion, seconded by Councilwoman Grant to approve the Special District Abstract of Vouchers (SL) dated 08/01/18 thru 08/31/18 for a total of \$103.65.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilwoman Grant to approve the Supervisor's Report for the period ending 08/31/18.

All ayes.

MOTION CARRIED

**RESOLUTION #: 46-2018** – Budget Amendments. On a motion of Councilman Arnold, seconded by Councilman Wilday the following Resolution was adopted:

AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board authorize the following Budget Amendments:

Per Resolution #: 31-2018 – regarding Ambulance Corps. fuel			
Decrease	A909	Fund Balance	\$3,000.00
Increase	A4540.4	Ambulance CE	\$3,000.00
Decrease	A4540.4	Ambulance CE	\$3,000.00
Increase	DA5142.4	Snow Removal CE	\$3,000.00

Increase	A1420.4	Attorney CE	\$7,500.00
Decrease	A9720.7	Interest Payment	\$1,100.00
Decrease	A1990.4	Contingency	\$4,000.00
Decrease	A7989.4	Recreational Fields CE	\$2,400.00
Increase	B2705	Gifts & Donations	\$4,000.00 (Dockstader gift)
Increase	B6772.4	Programs for Aging CE	\$4,000.00
Increase	DB5140.4	Brush & Weeds	\$ 100.00
Decrease	DB9060.8	Medical Insurance	\$ 100.00 (Town share)
All ayes.		MOTION CARRIED	

**RESOLUTION #: 47-2018** – Authorization to purchase Accounting & Payroll Software Program through Williamson Law. Supervisor Smith stated that Bookkeeping Department has been looking to do a much-needed upgrade with reference to their software program and corresponding support. Williamson Law is working with the Town to obtain their program, allowing the Town to pay in two installments one in 2018 & then one in 2019. On a motion of Councilwoman Grant, seconded by Councilman Arnold the following Resolution was adopted by ROLL CALL VOTE:

Supervisor Michael Smith – AYE                      Councilman Fred Arnold – AYE  
Councilman Rod Wilday – AYE                      Councilwoman JoAnne Grant - AYE

RESOLVED that the Galway Town Board authorize the purchase of an Accounting & Payroll Software Program from Williamson Law Book Company with one payment in 2018; the final payment in 2019 each in the amount of \$5,530.00 for a total purchase of \$6,995.00 for the Municipal Accounting Software & \$4,065.00 for the Payroll Software to be charged to A1320.4 Audit/Accounting.

4 – AYES 0 – NAYS

MOTION CARRIED

**RESOLUTION #: 48-2018** – Authorization to move all Employees to a Bi-Weekly Pay Period. Supervisor Smith stated that currently there are people on bi-weekly, monthly & quarterly payroll. He felt it would be easier to just have everyone on bi-weekly. Board went into discussion regarding this. On a motion of Councilman Wilday, seconded by Councilman Arnold the following Resolution was adopted: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board authorize the moving of all Town Employees to a Bi-Weekly Pay Period to start October 1, 2018.

All ayes.

MOTION CARRIED

**RESOLUTION #: 49-2018** – Authorization for Friends of Library to use Town Hall for “Taste of Chocolate” since school is under construction. On a motion of Councilman Wilday, seconded by Councilwoman Grant the following Resolution was adopted:

AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board authorize the Friends of Library to use the Town Hall on Saturday, February 9, 2019 from 11:30 to 4 p.m. to hold their yearly “Taste of Chocolate” fundraiser since school is under construction and not available.

All ayes.

MOTION CARRIED

**RESOLUTION #: 50-2018** – Authorization for Historian to determine the placement of painting donated to Town. On a motion of Councilman Wilday, seconded by Councilman Arnold the following Resolution was adopted: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board authorize the Town Historian to place the paintings donated by Roger Sitterly and painted by Mr. Lendl as she sees fit throughout Town.

All ayes.

MOTION CARRIED

**Other Business** – Town Board went into discussion regarding possibly moving Town Board Meeting to the 3<sup>rd</sup> Tuesday of month starting in January. Supervisor Smith stated that with current software it is a struggle to get abstracts and accounts balanced and ready for meeting. Supervisor would like to wait until new software has been installed to see if that gets better. If change is still needed will take care of that in January. Went into discussion with Town Clerk about any need for Saturday or night hours. Town Clerk stated that Towns that offer Saturday hours usually have a dump where the community has to get either permit and/or bags from Clerk's Office. Galway has no dump. Dog licenses and taxes can be done on line for the last several years. If someone has an issue the Town Clerk has come in on other times to do marriage license, death certificate. She doesn't feel extending hours are needed at this time. If someone has a time sensitive issue the Town Clerk is always available by phone.

**RESOLUTION #: 51-2018** - Set budget workshop dates. On a motion of Councilman Arnold, seconded by Councilman Wilday the following budget workshops were approved: September 17<sup>th</sup>, October 1<sup>st</sup>, October 3<sup>rd</sup> at 6:30 p.m.

All ayes.

MOTION CARRIED

**Privilege of the Floor** – Supervisor Smith stated that there were two representatives from GEMS here tonight if anyone had any questions. Charlton has now moved to do a Referendum Vote on Ambulance Budget. Beth volunteered to do a presentation at Senior meeting on October 4<sup>th</sup>. GEMS will also have three informational meetings one at Ambulance Building on 10/3/18 from 10 a.m. to 9 p.m.; two informational meetings will be held at Town Hall 9/26/18 & 10/10/18 from 5 p.m. to 8 p.m. Supervisor Smith suggested that GEMS do an article for newsletter, cutoff date is September 19<sup>th</sup> at 4, this can be directly emailed to Pam. **John Collyer** questioned if Charlton & Galway were doing the tax on a fee structured basis per parcel or assessed value. Supervisor Smith stated that tax is based on assessed value.

**RESOLUTION #: 52-2018** – Re- appointment of David Schweizer to BAR. On a motion of Councilman Arnold, seconded by Councilman Wilday the following resolution was ADOPTED: AYES – 4 NAYS – 0

RESOLVED that the Galway Town Board re-appoint David Schweizer to the Board of Assessment Review with a term to expire 9/30/23.

All ayes.

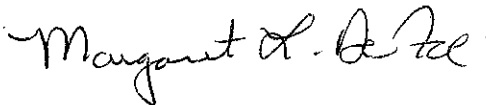
MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilwoman Grant to adjourn the meeting at 8:05 p.m.

All ayes.

MOTION CARRIED

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Margaret L. DeFoe".

Margaret L. DeFoe  
Town Clerk