

AGENDA

October 11, 2011

1. Call to order
2. Roll Call
3. Pledge to the Flag
4. Approve Minutes
5. Communications received
6. Privilege of the Floor
7. Reports:

Committee Reports

County and Town	Hargrave
Public Safety	Topper
Property	Weed & Arnold
Building and Grounds	Topper
Public Affairs	Arnold
Highway	Costanzo
Historian	Keeler
Assessor	Killeen

Liaison Reports

Planning Board	Tillson
Youth	Topper
ZBA	Weed
Senior Citizens	Arnold
Code Enforcement	Ciembroniwicx

MOTIONS AND RESOLUTIONS

9. Budget Adjustments

None

10. Vouchers and Reports

Approval of General Abstract of Vouchers (A) Town Wide

Approval of General Abstract of Vouchers (B) Town outside the Village

Approval of Highway Abstract of Vouchers (DA) Town Wide

Approval of Highway Abstract of Vouchers (DB) Town outside the Village

Approval of Special Districts Abstract of Vouchers (SL)

Approval of Supervisors Report.

11. Set date for public hearing on the Town Budget and local law for amending the Zoning Law and change November's meeting because of Election Day.

12 Review Town Clerks hours for Thursdays.

13. Resolution establishing Standard workday and Reporting for the NYS Retirement System.

14. Executive Session to review litigation.

15. Other Business.

16. Adjourn

REGULAR MEETING
OCTOBER 11, 2011
GALWAY TOWN HALL

Supervisor Hargrave called the meeting to order at 7:30 p.m. The following Town Board Members were present:

PRESENT: Supervisor George Hargrave	Councilman Michael Tillson
Councilman William Topper	Councilman George Weed
Councilman Fred Arnold	

OTHERS PRESENT: C. Ciembroniewicz, Building Inspector; D. Wescott, Deputy Town Clerk; L. Sanders; T. Killeen, Assessor; P. Keeler, Historian; M. Cuff-Perez; & M. DeFoe, Town Clerk. Attorney Pozefsky arrived at 8:25 p.m.

Pledge to the Flag

A motion was made by Councilman Topper, seconded by Councilman Weed to approve the minutes of the September 20, 2011 Regular Meeting as submitted.

All ayes.

MOTION CARRIED

Communications – Town Clerk stated that Board Members received copies of the following correspondence: Assessor's Report dated 10/11/11; Highway Department Report for September with schedule for October; Weekly updates from State Comptroller dated 9/19-25; 9/26-10/2 & 10/3-10/9/11; Galway Emergency Medical Services Budget Development for 2012; Informational packet from General Code on eCode; Letter from resident requesting tax exemption for Disabled Residents; Packet on implementing exemption for low-income disability & Complaint letters from Herb & Mary Lynn Kopper regarding handling of Sheets/Ercole matter. The following correspondence was also received: Time Warner Cable possible changes in programming & channel services & Letter from County Treasurer advising that county sales tax may exceed 2010 by 2%.

Privilege of the Floor – Lo Ann Sanders requested a copy of the letters from Herb & Mary Lynn Kopper.

COMMITTEE REPORTS: **Public Safety** – Councilman Topper advised Town Board of accident on Route 29; tractor trailer went thru guardrails and into water by Dick Weber's. **Property** – Councilman Weed advised that he and Councilman Arnold are working on inventory. **Public Affairs** – Councilman Arnold wanted to let everyone know that there may be people scoping out homes for potential robberies; cars have been seen outside homes for no apparent reason; be aware and let police know if you think something looks suspicious. **Historian** – Phyllis Keeler advised that she attended the County Historian's meeting and was advised that the topic for the 2012 Fair will be to do and exhibit on the war of 1812. Phyllis has been in contact with a representative from the Kesselring site regarding the cemetery on site; he is researching information and will get back to Phyllis with his findings. Went over how information is acquired and Historian's

duties. **Assessor** – Nothing in addition to written report. Supervisor Hargrave requested that Tracy explain to Town Board how Low Income – Disability Exemption works. Tracy stated this would be similar to the Aged Exemption-sliding scale or Veteran's Exemption. Supervisor Hargrave questioned if this could be done by Resolution or if it required a Local Law? Assessor was not sure what requirements were for implementation of this Exemption. Supervisor Hargrave will check with County tomorrow. **Highway** – For September the Highway Department Fine graded Graves Road; Paved Graves Road & Parkis Mills Road; Paved with County; Finished clean-up storm damage; Sealed with Charlton & Mowed ball fields & R.O.W.'s. For October they will Pave with Greenfield; Finish Graves Road & Parkis Mills Road; Start screening sand; mow ball fields & R.O.W.'s & work with FEMA on storm damage reimbursement. Dave stated that he is trying to get some figures together on truck for Town Board that he discussed with them at workshop meeting. Councilman Topper stated that he would be ready to begin work on pavilion beams next week. Superintendent, Costanzo stated that he would have area set up in old highway garage for Councilman Topper to use for drilling holes into beams. **Buildings & Grounds** – Councilman Topper will reapply for Dockstader grant in same amount; will include in grant concrete floor/electric setup/generator to run power. Councilman Topper will donate his time and engineering ability after his term expires. He will see project thru to completion. Town Board was in agreement to include other items in grant request for pavilion. **Mary Cuff-Perez** – questioned if grant was just for materials and if there would be tax money required for this project? Councilman Topper explained how grant worked and advised that there would be no tax burden for residents due to project. **County & Town** – Supervisor Hargrave stated on both Town/County level working on budget.

LIAISON REPORTS: Planning Board – Councilman Tillson stated that George Stanislawski received a 3-lot classification for subdivision on Mechanic Street. Due to issues with obtaining FEMA trailer due to recent storms Ms. Kenyon requested that Planning Board proceed at a slower pace on the Gamula subdivision on Jersey Hill Road. Board will review application further in November. Art Carpenter presented the final maps on the Weaver subdivision on Route 29. **ZBA** – Councilman Topper attended Zoning Board Meeting and advised that conceptual approval pending plot plan submission was given to Peter Guidarelli for and area variance on Nassel Drive in Lake District; Planning Board approval will then be required for lot line adjustment. **Senior Citizens** – No Report. **Youth** – Councilman Topper stated that youth budget will remain the same. **Code Enforcement** – Chet stated that status of permits for 2011 will be forwarded to Assessors Office this week for his updating purposes. Will be working with Joe McGrath from NYS regarding reconstruction of apartments on Route 29 after recent fire.

Councilman Topper made a motion, seconded by Councilman Tillson to approve the General Abstract of Vouchers (A) dated 09/20/11 thru 10/05/11 for a total of \$62,794.79.

All ayes.

MOTION CARRIED

REGULAR MEETING, GALWAY TOWN BOARD, OCTOBER 11, 2011

Councilman Tillson made a motion, seconded by Councilman Topper to approve the General Abstract of Vouchers (B) dated 09/20/11 thru 10/05/11 for a total of \$1,861.97.

All ayes.

MOTION CARRIED

Councilman Weed made a motion, seconded by Councilman Arnold to approve the Highway Abstract of Vouchers (DA) dated 09/20/11 thru 10/05/11 for a total of \$4,505.70.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Topper to approve the Highway Abstract of Vouchers (DB) dated 09/20/11 thru 10/05/11 for a total of \$80,473.25.

All ayes.

MOTION CARRIED

Councilman Topper made a motion, seconded by Councilman Weed to approve the Special District Abstract of Vouchers (SL) dated 9/20/11 thru 10/05/11 for a total of \$109.36.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Tillson to approve the Supervisor's Operating Statement for the period ending 9/30/11.

All ayes.

MOTION CARRIED

RESOLUTION #: 37-2011 –Set date for public hearing on 2012 budget; public hearing on Local Law # 1-2011 & Change date for November Meeting due to Election Day. On a motion of Councilman Tillson, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED, that the Galway Town Board change the date for the November Town Board Meeting from November 8th to 9th, 2011 at 7:30 p.m.; Schedule Public Hearing for review of 2012 Budget for 7:00 p.m. & Schedule Public Hearing for review of Local Law No. 1-2011 Amending Town of Galway Zoning Regulations for 7:15 p.m.

All ayes.

MOTION CARRIED

RESOLUTION #: 38-2011 – Establish standard workday. Original form will be sent to NYS Retirement System and include last four digits of Member's Social Security Number and Retirement Registration Number certified by Town Clerk. On a motion of Councilman Topper, seconded by Councilman Tillson the following resolution was ADOPTED: AYES – 5 NAYS -0

BE IT RESOLVED, that the Town of Galway /Location code 30776 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

All ayes.

MOTION CARRIED

REGULAR MEETING, GALWAY TOWN BOARD, OCTOBER 11, 2011

Supervisor Hargrave stated that the Town Clerk wanted to review information on Thursday evening hours for her office. Town Clerk advised that she met with Councilman Weed; Councilman Arnold; Justice Thomas; Court Clerk Sarnowicz & Deputy Town Clerk Wescott regarding how to handle Town Clerk hours during DA night. Court hours have changed from 7:00 p.m. to 5:00 p.m. for Village & 6:00 p.m. for Town Court. These new overlapping hours created confusion for residents trying to do Town Business with the Town Clerk's Office at the same time Court related activity was going on. Due to this change the Town Clerk was considering changing her hours on DA night only to close at 5:00 p.m. After discussion regarding advertising for one night out of the month to close at 5:00 p.m. and the other Thursday evenings to remain at 6:00 p.m. it was determined that it would cause more confusion than necessary. Wording would not work for tax bills or posting of hours on sign board. Town Clerk felt people really wouldn't pay attention to what Thursday night of the month it was. Town Clerk determined that it would be best to close on Thursday evenings at 5:00 p.m. If a couple needs to obtain a marriage license and they can't get into the office when it's open, she will make arrangements to come in at a different time for them. Hours will change in January.

Supervisor Hargrave stated that Town Board Minutes can't be advertised or put on web site until after they have been approved by Town Board. They are not official copies until after approval.

The meeting was adjourned to Executive Session at 8:25 p.m. to discuss proposed litigation. Chet and Attorney Pozefsky were asked to attend.

All ayes.

MOTION CARRIED

On a motion of Councilman Topper, seconded by Councilman Tillson the Town Board returned to Regular Session at 9:12 p.m. Supervisor Hargrave stated no action was taken by the Town Board during Executive Session. Attorney Pozefsky was thanked for his attendance.

All ayes.

MOTION CARRIED

RESOLUTION #: 39-2011 – Schedule additional budget workshop. On a motion of Councilman Tillson, seconded by Councilman Arnold the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board schedule an additional budget workshop for October 24, 2011 at 7:00 p.m. to review highway portion of budget.

All ayes.

MOTION CARRIED

Councilman Topper requested that Supervisor Hargrave look into possible "Public Utterance Policy" with other townships.

Councilman Topper made a motion, seconded by Councilman Weed to adjourn the meeting at 9:22 p.m.

All ayes.

MOTION CARRIED

Margaret A. DeFe



Office of the New York State Comptroller
 New York State and Local Retirement System
 Employees' Retirement System
 Police and Fire Retirement System
 110 State Street, Albany, New York 12244-0001

Standard Work Day and Reporting Resolution RS 2417-A

(12/10)

BE IT RESOLVED, that the Town of Galway / Location code 30776 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Tier 1 (Check only if member is in Tier 1)	Not Submitted (Check box if no record of activities completed or timekeeping system)
Elected Officials									
Highway Superintendent:	David Costanzo			8	1/1/2010 12/31/2013	N	20	<input type="checkbox"/>	<input type="checkbox"/>
Board Member	Frederick Arnold			6	1/1/2010 12/31/2013	N	1.03	<input type="checkbox"/>	<input type="checkbox"/>
Town Clerk	Margaret DeFoe			6	1/1/2010 12/31/2013	N	20	<input type="checkbox"/>	<input type="checkbox"/>
Board Member	Michael Titlison			6	1/1/2010 12/31/2013	N	3.81	<input type="checkbox"/>	<input type="checkbox"/>
Appointed Officials									
Historian	Phyllis Keeler			6	1/1/2010 12/31/2013	N	4.06	<input type="checkbox"/>	<input type="checkbox"/>
Assessor	Tracy/Killeen			6	10/1/2007 9/30/2103	N	9.73	<input type="checkbox"/>	<input type="checkbox"/>
Court Clerk	Kelly Smith			6	1/1/2010 12/31/2010	N		<input type="checkbox"/>	<input checked="" type="checkbox"/>

If additional rows are needed, please use form RS2417-B and attach.

On this 12th day of October, 2011 Date enacted: October 11, 2011

I, Margaret I. DeFoe (Signature of clerk) _____ (Name of Employer) of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 11th day of October, 2011 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto Set my hand and the seal of the Town of Galway (Name of Employer)

This document consists of 2 page(s) (see additional RS2417-B forms attached).

(seal)

