

AGENDA**TOWN OF GALWAY
TOWN BOARD MEETING****May 8, 2018**

Call to order – Supervisor Lent

Roll Call – Town Clerk DeFoe

Pledge to the flag – All

Approval of the minutes for the meeting held April 10, 2018

Communications Received – Town Clerk DeFoe

Reports of Committees

Reports of Department Heads

Budget

Approval of Abstract Fund A

Approval of Abstract Fund B

Approval of Abstract Fund DA

Approval of Abstract Fund DB

Approval of Abstract Fund SL

Supervisor's Report

Budget Amendments

Resolutions

The adoption of a Local Law for Cold War Veterans Exemption

Other Business

Discussion of a local law for regulation of and permitting of Mobile Food Wagons/Vehicles

Privilege of the Floor

Adjourn

PUBLIC HEARING
 May 8, 2018
 GALWAY TOWN HALL

Supervisor Lent called the Public Hearing to order at 6:46 p.m. The following Town Board Members were present:

PRESENT: Supervisor Paul Lent Councilman Fred Arnold
 Councilman Rod Wilday Councilwoman JoAnne Peregrim-Grant

OTHERS PRESENT: D. Costanzo, Highway Superintendent & M. DeFoe, Town Clerk.

Town Clerk stated Legal Notice was placed in Daily Gazette on April 13, 2018 and posted at Town Hall & Town Website advising the public of a Proposed Local Law to provide for a partial tax exemption for real property taxes for real property owned by persons who rendered military service to the United States during the Cold War (9/2/45 – 12/26/91). Supervisor Lent asked if there were any comments or questions regarding Proposed Local Law, there were none. No written communication was received regarding Proposed Local Law. Councilman Fred Arnold made a motion, seconded by Councilwoman JoAnne Grant to close the Public Hearing at 6:47 p.m.

All ayes.

MOTION CARRIED

REGULAR MEETING
 MAY 8, 2018
 GALWAY TOWN HALL

Supervisor Lent called the Meeting to order at 7:00 p.m. The same Town Board Members were present. Audience was the same with addition of B. Jones; D. Sowle, Youth Commission Char; T. Pudney, Assistant Bookkeeper; N. Gervais & R. Martin.

Pledge to the Flag

A motion was made by Councilman Arnold, seconded by Councilwoman Grant to approve the minutes of the April 10, 2018 Regular Meeting as submitted.

All ayes.

MOTION CARRIED

Communications – Town Clerk stated that Board Members received copies of the following correspondence: Tour de Cure resolution is needed for American Diabetes Association to hold a ride, run, walk thru Town on June 10th from 6 a.m. to 4 p.m.; Resolution is needed for Retirement System Standard Work Day & Reporting Resolution for Elected & Appointed Officials, will also be posted for 30 days; Information on ground breaking for new Library along with donation request; Supervisor Lent corresponded with resident concerned with possible foreclosure issue with home, Supervisor Lent gave him contact information; Dog Control Officer's Report for March & April along with Shelter Report for March; Highway Department Report for April with schedule for May; Building Department Report covering 4/10/18-5/8/18; Budget Presentation given to Town of Providence from Galway Emergency Medical Services for Town Board's

review; Mortgage Tax Receipts for Galway covering 4/1/18-4/30/18 in the amount of \$4,334.50; Notification from Amsure Insurance that the Governmental Disclosure Statement had been filed for the 2017 calendar year & Thank you letter from County Clerk, Craig Hayner for the Town Clerk's Office participation in the Freedom Boxes to Celebrate Yellow Ribbon Day.

COMMITTEE/LIAISON/DEPARTMENT HEAD REPORTS: **Highway** – Dave Costanzo, Highway Superintendent stated for April they swept roads & intersections; town-wide clean-up after wind storm; cut brush & overhead limbs on Spring Road; hauled gravel; patched; started reconstruction on Dean Lung Road; removed plows from trucks; graded Maple Avenue & Rocky Ridge Road & removed 4-ton weight limit signs. For May they will continue to sweep roads & intersections; continue cutting brush & overhead limbs on Spring Road & Rocky Ridge Road; they finished hauling gravel; pave Dean Lung Road; pave Hermance Road from Route 147 to Greens Corners Road; assist Ballston, Charlton, Greenfield & County; mowing of the Town Hall & Ball Fields have begun. Dave stated that their 20-ton equipment trailer rotted away and he purchased a new one-off state contract. **Youth Commission** – Donna Sowle, Youth Commission Chair stated spring soccer will begin this coming Saturday and continue thru June 16th; Family Fun Day will be held here at Town Hall on June 16th from 1-4; Learn to swim program will hold two, two-week sessions one beginning the second week in July and second session starting the 4th week of July; Summer Recreation will be held at bus garage this year and Karate will be on lawn for summer.

RESOLUTION #: 20-2018 - Acknowledge receipt of Bookkeeper, Town Clerk & Tax Collector Audit. Councilwoman Grant stated that she and Councilman Arnold audited the bookkeeping records of the Town Bookkeeper, Town Clerk & Tax Collector and found all records to be in order. On a motion of Councilman Wilday, seconded by Councilman Arnold the following resolution was **ADOPTED: AYES – 4 NAYS – 0**

RESOLVED that the Galway Town Board accept the audit of the Bookkeeper, Town Clerk & Tax Collectors books by Councilwoman Grant & Councilman Arnold finding everything to be in order.

All ayes.

MOTION CARRIED

Supervisor Lent introduced Assistant Bookkeeper, Tammy Pudney to the Town Board and audience. Supervisor Lent stated that she completed her first Comptroller schooling last week.

Councilman Arnold made a motion, seconded by Councilman Wilday to approve the General Abstract of Vouchers (A) dated 04/02/18 thru 04/30/18 for a total of \$26,883.66.

All ayes.

MOTION CARRIED

Councilman Wilday made a motion, seconded by Councilwoman Grant to approve the General Abstract of Vouchers (B) dated 04/01/18 thru 04/30/18 for a total of \$3,380.96.

All ayes.

MOTION CARRIED

REGULAR MEETING, GALWAY TOWN BOARD, MAY 8, 2018

Councilwoman Grant made a motion, seconded by Councilman Arnold to approve the Highway Abstract of Vouchers (DA) dated 04/01/18 thru 04/30/18 for a total of \$84,255.17.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Wilday to approve the Highway Abstract of Vouchers (DB) dated 04/01/18 thru 04/30/18 for a total of \$36,375.64.

All ayes.

MOTION CARRIED

Councilman Wilday made a motion, seconded by Councilwoman Grant to approve the Special Lighting District Abstract of Vouchers (SL) dated 04/01/18 thru 04/30/18 for a total of \$217.50.

All ayes.

MOTION CARRIED

Councilwoman Grant made a motion, seconded by Councilman Arnold to approve the Tri-Town Gravel Facility Abstract of Vouchers (TT) dated 04/01/2018 thru 04/30/2018 for a total of \$350.00.

All ayes.

MOTION CARRIED

Supervisor Lent advised that within the next month the Town will be moving some funds to a money market certificate with another bank not Ballston Spa National. They have been shopping competitive rates, move anticipated within 30 days. Dave Costanzo stated that FEMA has advised that they will be giving the Town additional funding of approximately \$10,000. Councilman Arnold made a motion, seconded by Councilman Wilday to approve the Supervisor's Operating Statement for the period ending 04/30/2018.

All ayes.

MOTION CARRIED

RESOLUTION #: 21-2018- Budget Amendments. On a motion of Councilwoman Grant, seconded by Councilman Arnold the following resolution was ADOPTED:

AYES - 4 NAYS - 0

RESOLVED that the Galway Town Board approve the following Budget Amendments:

Increase	B6772.4	\$ 435.00	Programs for Aging
Decrease	B909	\$ 435.00	Fund Balance

Increase	DA5142.4	\$13,500.00	Snow Removal CE
Decrease	DA5130.2	\$13,500.00	Machinery EQ

All ayes.

MOTION CARRIED

RESOLUTION #: 22-2018 - Authorization for Tour de Cure Ride, Run, Walk to take place on Town of Galway Roads. Town Clerk stated that organization requested use of the pavilion as a rest stop for event but never put in request for race. On a motion of Councilman Arnold, seconded by Councilman Wilday the following resolution was

ADOPTED: AYES – 4 NAYS - 0

RESOLVED that the Galway Town Board approve The American Diabetes Association “Tour de Cure” Ride, Run, Walk Event to take place on Sunday, June 10th from 6 a.m. to 4 p.m. going thru Town of Galway.

All ayes.

MOTION CARRIED

RESOLUTION #: 23-2018 – Local Law No. 1 of 2018. On a motion of Councilwoman Grant, seconded by Councilman Arnold the following resolution was ADOPTED BY ROLL CALL VOTE:

Supervisor Paul Lent – AYE

Councilman Fred Arnold – AYE

Councilman Rod Wilday – AYE

Councilwoman JoAnne Grant – AYE

RESOLVED that the Galway Town Board Approve Local Law No. 1 of 2018 entitled **“A local law to provide for a partial tax exemption for real property taxes for real property owned by persons who rendered military service to the United State during the Cold War (9/2/45-12/26/91)”**.

AYES – 4 NAYS – 0

MOTION CARRIED

RESOLUTION #: 24-2018 – Standard Work Day. Original form will be sent to NYS Retirement System after being posted for 30 days; including the last 4 digits of Member’s Social Security Number and Retirement Registration Number certified by Town Clerk. On a motion of Councilman Wilday, seconded by Councilwoman Grant the following resolution was ADOPTED BY ROLL CALL VOTE:

Supervisor Paul Lent – AYE

Councilman Fred Arnold – AYE

Councilman Rod Wilday – AYE

Councilwoman JoAnne Peregrin-Grant – AYE

BE IT RESOLVED that the Town of Galway/Location Code 30776 hereby establishes the following as standard work days for elected and appointed officials and will report this based on the time keeping system records or the record of activities maintained and submitted by these officials to the Clerk of this body.

AYES – 4 NAYS – 0

MOTION CARRIED

Supervisor Lent went into a discussion with Town Board regarding Mobile Food Wagons/Vehicles and if the Board wanted to address this further. Supervisor Lent stated there were two ways to go with this, 1) Make it a permit process that goes thru Code Enforcement Officers Office or 2) Site plan review process with planning board. Board felt permit process was the way to go. Went into discussion, will have Attorney Pozefsky give some suggestions on fees and wording for permit. Town Clerk questioned permit process going thru Code Enforcement Office vs. her office. She stated that vendor permits usually go thru Town Clerk’s Office. Supervisor Lent stated that this would be a Local Law change that need to be worded by Attorney on process requirement and fees.

Supervisor Lent went into discussion with Town Board regarding what the Boards feeling were regarding going to one Justice since the resignation of Justice Cappon. Not required by law to have two Justice positions. What is the Boards feeling regarding single Justice vs. two? Supervisor Lent stated that a single Justice can’t be expected to do the work of two without increasing the salary. Attorney is looking into how if at all salary for an

elected official can be changed before next budget process. Supervisor Lent stated he believes this would only work out to be a saving of between \$5,000 -\$6,000. Election process will begin soon if Board is looking to keep things as they are. Went into lengthy discussion regarding both options. Court Administration is not a fan of single Justices. Town ultimately makes the decision regarding this. Court Administration also felt they should have input on salary for single Justice, Supervisor advised them that would be the Town Board's call. Supervisor Lent will get more information from Attorney Horigan and bring forward next month; this would only require a Local Law no referendum.

Privilege of the Floor – **Dave Costanzo** requested that since FEMA money was received in the DA4960.3 in the amount of \$31,786, could Town Board put the \$25,000 back into DA5130.4 parts account. Supervisor Lent stated this was not budget funds so the increase in Machinery Account is all that is required.

RESOLUTION #: 25-2018 – 2018 Budget Amendments. On a motion of Councilwoman Grant, seconded by Councilman Wilday the following 2018 Budget Amendment was ADOPTED BY ROLL CALL VOTE:

Supervisor Paul Lent – AYE Councilman Fred Arnold – AYE
Councilman Rod Wilday – AYE Councilwoman JoAnne Grant – AYE

RESOLVED that the Galway Town Board approve the following 2018 Budget Amendment:

Increase	DA5130.4	\$25,000.00	Machinery CE
AYES – 4	NAYS – 0		MOTION CARRIED

Rob Martin, Travel Soccer Club – Rob advised that their club is affiliated with Eastern NY Soccer Club. They have recently put out grant funds for field maintenance, field upkeep & equipment. He talked to Youth Chair and asked if Town would be interested in them applying for a grant to address seed/fertilizer. The cost would be \$6,000 which the Eastern NY Soccer Club would pay \$3,000. Their club would then pay \$1,500 and the Town \$1,500. Discussed who would put this down, or further insurance requirements would need to be met. Highway Superintendent, Costanzo stated that Highway could put down seed and fertilizer. Supervisor Lent stated that there was money set aside that could cover renting of a machine to help with this process. Rob stated that they may want to look at applying for a grant to purchase storage shed to be used by everyone at field in future. Town Board & Supervisor were ok with Rob applying for grant. Town Clerk suggested doing a resolution authorizing them to apply for grant since it was Town fields and the Town would also be matching some of the funding. Supervisor Lent stated the Town Board would do resolution if grant was approved. Supervisor Lent suggested that Rob come back when actual dollar amounts are known for resolution. Rob stated they may want to look at fencing as another grant option down the line. Review period is only a week to ten days for processing. Rob asked that when they look at vendor fees please consider that a lot of the vendors donate a portion of what they make back to the school.

Donna Sowle advised that Family Fun Day on June 16th, 2018 will require volunteers to help. Fred usually does the dunking booth but has to work this year, so any help the Town Board could give would be greatly appreciated.

On a motion of Councilman Arnold, seconded by Councilman Wilday the meeting was adjourned at 7:50 p.m.

All ayes.

MOTION CARRIED

Respectfully submitted,



Margaret L. DeFoe
Town Clerk

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A
(Rev. 8/15)

Office of the New York State Comptroller
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

BE IT RESOLVED, that the Town of Galway / 30776 hereby establishes the following standard work days for these titles and (Name of Employer) (Location Code)

will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
Elected Officials								
Board Member	6	Fred Arnold			<input type="checkbox"/>	11/18-12/31/21	1.67	<input type="checkbox"/>
Town Clerk	6	Margaret DeFoe			<input type="checkbox"/>	11/18-12/31/21	20	<input type="checkbox"/>
Highway Superintendent	8	David Costanzo			<input type="checkbox"/>	11/18-12/31/21	22.31	<input type="checkbox"/>
Appointed Officials								
Bldg Inspect/Zoning Admin	6	Chester Clebroniewicz			<input type="checkbox"/>	11/18-12/31/18	14.50	<input type="checkbox"/>
Animal Control Officer	6	Thomas O'Brien			<input type="checkbox"/>	11/18-12/31/18	1.62	<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Margaret DeFoe secretary/clerk of the governing board of the Town of Galway, of the State of New York, (Name of secretary or clerk) (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 9th day of May, 20 18 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Galway on this 9th day of May, 20 18 Margaret DeFoe (Signature of the secretary or clerk)

Affidavit of Posting: I, Margaret DeFoe, being duly sworn, deposes and says that the posting of the Resolution began on May 9, 2018 and continued for at least 30 days. That the Resolution was available to the public on the 9th day of May, 20 18 (Date)

Employer's website at townofgalwayny.org

Official sign board at 5910 Sacandaga Road, Galway, NY 12074

Main entrance secretary or clerk's office at _____

Page 1 of 1 (for additional rows, attach a RS2417-B form).