



TOWN OF GALWAY

*PLANNING BOARD
SARATOGA COUNTY, NY
ESTABLISHED 1792*

*P.O. Box 219
Galway, NY 12074
(518) 882-6070*

MINUTES OF PLANNING BOAD MEETING

Date/Time of Meeting: March 26, 2013 – 7:30 p.m.

MEETING CALLED TO ORDER at 7:38 p.m. by Chair, Ruthann Daino.

MEMBERS PRESENT: Ruthann Daino; Chair, Rebecca Mitchell, May Lynn Kopper, Win McIntyre, Mikel Shakarjian, Carol DeLorme; Clerk, Susan Talmadge; Clerk in training.

MEMBERS ABSENT: None

ALSO PRESENT: Mike Tillson: Town Board Liaison, Applicant only.

REVIEW AND APPROVAL OF THE MINUTES: All board members previously reviewed the minutes of the November 2012 meeting. Motion by Mary Lynn Kopper to approve the minutes as presented. Second by Mikel Shakarjian. Voice Vote: All yeas. Motion carried.

CLERKS REPORT: None.

CHAIR'S REPORT: Planning & Zoning Conference 4/21-4/23 at Gideon Putnam, Capital Commons only mail.

PUBLIC MEETING (Initial review/SEQR Review/Classification)

Application #13/001 – Application of Judy A. Kenyon and Joanne Gomula (property owner) for a subdivision of an approximate 5 acre lot from an approximate 100 acre parcel located at 4604 Jersey Hill Road 9Tax I.D. No. 211.-1-26 in the A/R district of the Town of Galway.

Mrs. Kenyon was present and addressed the board submitting a completed SEQR form on behalf of Mrs. Gomula who could not be present. Mrs. Kenyon stated that her attorney had advised her to ask for a one month postponement while the deeded easement for the driveway is being prepared.

Chair Ruthann Daino explained that Mrs. Gomula would either have to be present at the next meeting or sign permission on the application for Mrs. Kenyon to represent the project. In addition, she explained that any approvals for the subdivision would be delayed an additional month. Addressing Mr. Tillson, she inquired about how the removal of the existing trailer on the property would be handled – would want a guarantee in place for that removal prior to any approval.

Mr. Mike Tillson explained the removal of the existing trailer would be part of the building permit for the new Manufactured Home – only one home would be allowed on the property.

Chair Ruthann Daino explained the Board requires a Driveway Deed and Maintenance Agreement.

Mrs. Kenyon indicated she understood the timeframe and would provide the required documents.

No formal action was taken by the Board. Review would continue on April 23, 2013 at 7:30 p.m.

PRIVILEGE OF THE FLOOR: None requested.

OTHER BUSINESS: None.

ADJOURNMENT: Motion to adjourn by Rebecca Mitchell. Seconded by Win McIntyre.

Voice Vote: All yeas. Motion carried. Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Carol L. DeLorme, Clerk

Susan L. Talmadge

Susan L. Talmadge, Clerk in Training