

**PLEASE TAKE NOTICE**

The monthly meeting for the town of Galway Planning Board will be held on **Tuesday, December 17, 2013**, beginning at 7:30pm at the town hall located at 5910 Sacandaga Road, Galway, NY 12074

**The agenda is as follows:**

1. Roll call.
2. Approval of the November 26, 2013 meeting minutes.
3. Clerk's report.
4. Chair's report
5. Public hearing No. 13-011 – 2 lot subdivision – lands of Milton – Tax ID 199,-1-31.1 located on the southeast corner of Crane Road and Ballston-Galway Road.
6. Public meeting No. 13-011 – Milton.
7. Review No. 13-012 – Galway Coop Site Plan and Special Use Permit – Tax ID 172.-7-57 located at 6049 Fish House Road.
8. Privilege of the Floor.
9. Other business.
10. Adjournment.



## TOWN OF GALWAY

PLANNING BOARD  
SARATOGA COUNTY, NY  
ESTABLISHED 1792

P.O. Box 219  
Galway, NY 12074  
(518) 882-6070

### Town of Galway Planning Board December 17, 2013 Meeting Minutes

Roll Call: Chair Ruthann Daino, Win McIntyre, Mary Lynn Kopper, Mikel Shakarjian, Attorney Martin Pozefsky, Town Board Liaison Mike Tillson, Code Enforcement Officer Chet Ciembronowicz, Secretary Sue Talmadge.  
Member Rebecca Mitchell was excused absent due to change of meeting date.

Kopper made a motion to approve the November 26, 2013 minutes with one typo correction - 2<sup>nd</sup> pg last paragraph change not to note. McIntyre made a second to the motion. All members voted in favor of the motion.

Correspondence: Saratoga County Planning requests additional information on the Milton subdivision, NYS Planning Federation information on upcoming seminar.

Chair Daino opened the meeting advising the Milton subdivision public hearing would be set aside during the review of application 13-012 with anticipation the applicant would make an appearance.

Review Application No. 13-012 Galway Coop 6049 Fish House Rd., Tax ID 172.-7-57 Site Plan and Special Use Permit for a business office. Mr. Michael Casadi represented the application.

The applicant indicated he is requesting approval for a business office that would have four employees.

Upon questioning, Mr. Casadi indicated <sup>there</sup> ~~there~~ are no long term plans for the site, only at this time he is asking for approval for the offices. Any additional use would be addressed in the future through the planning board.

Casadi indicated he has a building permit for work currently being done inside the building.

Daino advised the site plan will need to be upgraded to show the ingress and egress.

Upon discussion, Mr. Casadi agreed to the following:

- Entrance and exit would be on Fish House Rd only.
- One free- standing sign as code allows.
- One wall mounted sign on the building as code allows.
- No storage of any product on site, therefore, no trucks.
- Signage may be lighted as code allows.

Casadi indicated he expects occasional public visiting the site for bill paying and information. There would be four employees. Office hours would be 8-5pm. Lighting would be non-glaring and for security.

Daino advised if he requires more signage ZBA would require a variance. Daino inquired about the existing well and septic on site.

Casadi indicated he does not have information on either, but both are in working order.

After a brief discussion, the board asked for the following:

- Information on the well and septic, including location.
- Engineer determination on the septic system that it is adequate and is functioning properly for four employees.
- A more detailed site plan that includes location of the entrance and exit on Fish House Rd.

The board addressed Part I of the SEQR form.  
The board addressed Part II of the SEQR form.

McIntyre made a negative SEQR motion advising the Chair to sign the EAF on behalf of the board. Shakarjian made a second to the motion. All members voted in favor.

Shakarjian made a motion to classify the application as a Special Use Permit and Site Plan Review and to schedule the public hearing for January 28<sup>th</sup> at 7:30 pm.  
McIntyre made a second to the motion.  
All member voted in favor of the motion.

Application No. 13-001 Kenyon/Gomula Jersey Hill Rd.  
Daino indicated the board needed to finalize this project, as the application was not correct and a Special Use Permit for an accessory apartment would have to be made.  
Kopper made a motion to deny the application No. 13-001.  
Shakarjian made a second to the motion.  
All members voted in favor.

Public hearing for Application 13-011 Milton subdivision on corner of Crane and Ballston Galway Road.  
The board did not open the public hearing due to no representation at the meeting.  
A motion was made by Kopper to re-advertise the public hearing for January 28, 2014 at 7:30pm.  
McIntyre made a second to the motion.  
All members voted in favor.  
In addition, the secretary would contact the application for rescheduling and would re-publish the hearing, and provide additional information to the county as per their request.

There was no other business. The meeting was adjourned at 9pm.

Respectfully submitted,

*Susan Talmadge*