

AGENDA
August 9, 2011

1. Call to Order
2. Roll Call
3. Pledge to the Flag
4. Approval of previous minutes.
5. Communications received.
6. Privilege of the Floor
7. Reports:

Committee Reports

Assessors	Killeen
County and Town	Hargrave
Public Safety	Topper
Property	Arnold & Weed
Buildings & Grounds	Topper
Public Affairs	Arnold
Highway	Costanzo
Historian	Keeler

LIAISON REPORTS

Planning Board	Tillson
Youth	Topper
ZBA	Weed
Senior Citizens	Arnold

8. Budget Adjustments:

None

9. Vouchers and Reports:

Approval of General Abstract of Vouchers (A) Town Wide

Approval of General Abstract of Vouchers (B) Town Outside Village

Approval of Highway Abstract of Vouchers (DA) Town Wide

Approval of Highway Abstract of Vouchers (DB) Town Outside Village

Approval of Special Districts Abstract of Vouchers (SL)

Approval of Supervisors Report.

MOTIONS & RESOLUTIONS

10. Set dates for budget workshops, workshop for Zoning Map changes.

12. Other business. (Authorize Supervisor to sign a contract with the Saratoga County Youth Bureau.)

13. Adjourn

REGULAR MEETING
AUGUST 9, 2011
GALWAY TOWN HALL

Supervisor Hargrave called the meeting to order at 7:30 p.m. The following Town Board Members were present:

PRESENT: Supervisor George Hargrave	Councilman Michael Tillson
Councilman William Topper	Councilman George Weed
Councilman Fred Arnold	

OTHERS PRESENT: P. Keeler, Historian; C. Ciembroniewicz, Building Inspector; D. Costanzo, Highway Superintendent; T. Killeen, Assessor; T. O'Brien, Dog Control Officer; N. Hansen; B. Hansen; M. Cuffe-Perez; J. Grant & M. DeFoe, Town Clerk.

Pledge to the Flag

A motion was made by Councilman Arnold, seconded by Councilman Topper to approve the minutes of the July 12, 2011 Regular Meeting as submitted.

All ayes.

MOTION CARRIED

Communications – Town Clerk stated that Board Members received copies of the following correspondence: Highway Department Report for July with schedule for August; Assessor's Report dated 8/9/11; Dog Control Officer's Report for July; Weekly updates from State Comptroller dated 7/11; 7/18-24; 8/01-07 & Division of Local Government and School Accountability; Notification from NYS Department of State that Chet Ciembroniewicz successfully completed the requirements necessary for certification as a Code Enforcement Official & Budget worksheets from Hayes Paving for paving of entire complex. The following correspondence was also received: Notification from Saratoga County Board of Election that there will be a Primary Election held at Town Hall on September 13, 2011-(Board Meeting date will need to be changed for September); Email correspondence from a disgruntled tenant regarding property on Route 29; Nationalgrid damage prevention program guide for recognizing & responding to pipeline emergencies & Notification from Time Warner Cable regarding possible changes in channel & programming in our service area.

Privilege of the Floor – Bill Hansen stated that he had someone interested in purchasing his commercial property on Route 29. In the original commercial zone from 1993 this parcel was included in the commercial zone on map and tax parcel identification. In the updated 2008 zoning, this parcel and a few others were omitted along with the tax parcel identification sheets depicting all lots in commercial zone. Supervisor Hargrave talked with Consultant and was advised that she used county maps that were not updated on commercial properties when preparing documents for Town. Town Board will conduct workshops to correct commercial zone in regulations. Workshop is needed since parcel configuration in commercial zone have changed over the years. Corrected maps and individual parcel identification are needed. Talked with Planning/Zoning Board Attorney

and he will create new Local Law for public hearing. Supervisor Hargrave stated this was an error, Town never intended to remove anyone's commercial parcel from that zone. Board authorized Supervisor to write letter advising that this was an omission by Town that would be corrected in a Local Law.

Mary Cuffe-Perez questioned status on Farmers Market. Councilman Topper is working on project. He has prepared a plot plan for site at ball field parking lot for pavilion to be used for Farmers Markets. Hopefully project will be completed for use next year. Dockstader Trust gave Town \$40,000 for this project but due to health issues project was not started. Councilman Topper will re-submit to Dockstader Trust for help with project funding.

COMMITTEE REPORTS: **Historian** – Phyllis Keeler stated that display for Fair on Civil War was very well received. Phyllis was asked to research information on the Galway Central School from the 1900's thru today for the Galway Alumni Association's 6th Reunion. Phyllis went over many interesting facts on this project. **Assessor** – Nothing in addition to written report. **Public Safety** – Councilman Topper stated that there was a couple of yards of gravel from a driveway out on Benzal Road. He contacted Highway Superintendent and property owner helped highway department rectify problem. Councilman Topper also had a dog issue on Welch Road, where dog got out of electric fence. Owners were not aware that storm had taken electric fence out, owners fixed fence. **Property** – Councilman Arnold stated that he talked with Bob Eaton regarding purchasing a couple of red maples to replace memorial trees in circle; should have information within a week. **Public Affairs** - No Report. **Highway** – For July the Highway Department graveled and reclamation of Graves Road; Graveled Stanton Road; Assisted Greenfield with paving; Assisted Saratoga County with paving; Assisted Milton with milling & paving; Assisted Charlton with installation of 4' x 80' culvert pipe; Assisted Providence with sealing & Mowed ball fields & R.O.W.'s. For August the highway department will assist Milton with paving; Fine grade Graves Road; Pave Graves Road; Gravel Stanton Road; Cold pave Stanton Road & Mow ball field. Highway Superintendent stated that there were about 15-20 empty 12 gage shotgun shells way out at turn around at ball field with one dead goose. Councilman Topper will write article for next newsletter addressing picking up after dogs at ball field. If someone wants to donate benches in future please have them donate light weight benches; the heavy ones are really hard to move with one person when mowing. **Buildings & Grounds** – Councilman Topper went over pavilion project. Certified drawings will be submitted to building department on pavilion project. Councilman Topper has contacted three companies regarding sign pricing for ball field; will go with low bid. **County & Town** – Supervisor Hargrave stated New York State Retirement is going up 34% for 2012 for a total increase of almost \$20,000. County is looking at increasing sales tax to 8%. Supervisor Hargrave stated that Town works very hard to keep budget down and not increase taxes. Budget packets will be going out to department heads next week. **Code Enforcement Officer** – Chet stated that the office has been pretty busy on Tuesday evenings. Legal ad still needs to go in Gazette regarding hours. Went over disgruntle tenant issue with Town Board. Tenants are out of building, will follow up with landlord on issues. Another issue with

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septic smells, Chet & Mike went to investigate found no smell. Advised that if issue comes up please contact him to investigate.

LIAISON REPORTS: Planning Board – No Report. **Senior Citizens** – No Report. **ZBA** – Arthur & Mary Pagano received approval for an area variance to construct a 2-car garage on their property located on Hermance Road. Lisa Letourneau received approval for a 2-car cold storage garage on her property on Galway Road. **Youth Commission** – Councilman Topper stated that youth commission is working with youth bureau on finalizing bills from Family Fun Day. Sports program had up to 60 participants a day. Craft group at Methodist Church had about 20 children per day participating. They will most likely continue separate programs in future. Rifle team did well in Ohio competition.

RESOLUTION # 28-2011 – Payment to Galway Central School for transportation to swim program. On a motion of Councilman Topper, seconded by Councilman Weed the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize a payment to Galway Central School in the amount of \$700.00 to be charged to B7310.4 Youth Programs CE for bus transportation to swim program.

All ayes.

MOTION CARRIED

RESOLUTION # 29-2011 – Authorize Supervisor to sign Youth Bureau contract with County. On a motion of Councilman Topper, seconded by Councilman Tillson the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board authorize the Supervisor to sign the contract with Saratoga County Youth Bureau in the amount of \$2,700.00 to be charged to B7310.4 Youth Programs CE.

All ayes.

MOTION CARRIED

RESOLUTION # 30-2011 – Change in Town Policy #1 page 5 item (j) per Auditors request. Supervisor Hargrave stated that State Auditor requested wording be changed in Town Policy 1. On a motion of Councilman Tillson, seconded by Councilman Topper the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board change Town Policy # 1 page 5 item (j) to read as follows per New York State Auditor:

“Vouchers submitted to the Supervisor for payment must be accompanied by the vendor’s invoice where one exists. The voucher will list each detailed item received and will be signed in the “Department Approval” block by the Department Head. Alternately, the person actually receiving the goods must sign off on the invoice or shipping document furnished by the vendor. This must be attached to the voucher.”

All ayes.

MOTION CARRIED

RESOLUTION # 31-2011 – Change September meeting date due to Primary Election. On a motion of Councilman Tillson, seconded by Councilman Topper the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board change the September meeting date from

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September 13, 2011 to September 20, 2011 AT 7:30 p.m. due to the Primary Election.

All ayes.

MOTION CARRIED

Councilman Topper made a motion, seconded by Councilman Tillson to approve the adjusted General Abstract of Vouchers (A) dated 07/13/11 thru 08/03/11 for a total of \$9,558.17.

All ayes.

MOTION CARRIED

Councilman Tillson made a motion, seconded by Councilman Weed to approve the General Abstract of Vouchers (B) dated 07/13/11 thru 08/03/11 for a total of \$6,039.71.

All ayes.

MOTION CARRIED

Councilman Weed made a motion, seconded by Councilman Arnold to approve the Highway Abstract of Vouchers (DA) dated 07/13/11 thru 08/03/11 for a total of \$4,977.60.

All ayes.

MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Topper to approve the Highway Abstract of Vouchers (DB) dated 07/13/11 thru 08/03/11 for a total of \$51,021.94. Supervisor Hargrave questioned why Town Zipper was not used on Graves Road instead of renting another machine & operator? Highway Superintendent, Costanzo stated that it would have taken the highway department two weeks to do what this machine & operator did in two days.

All ayes.

MOTION CARRIED

Councilman Tillson made a motion, seconded by Councilman Topper to approve the Special District Abstract of Vouchers (SL) dated 7/13/11 thru 8/03/11 for a total of \$94.32.

All ayes.

MOTION CARRIED

Councilman Topper made a motion, seconded by Councilman Arnold to approve the Supervisor's Operating Statement for the period ending 7/31/11.

All ayes.

MOTION CARRIED

RESOLUTION #: 32-2011 – Schedule Zoning Workshop. On a motion of Councilman Topper, seconded by Councilman Tillson the following resolution was ADOPTED:

AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board hold a zoning workshop on August 24, 2011 at 7:00 p.m. to work on corrections to zoning maps and parcel identification in commercial zone omitted in 2008 update.

All ayes.

MOTION CARRIED

Councilman Tillson questioned if Town Board should also incorporate into the zoning workshop a discussion regarding the possible abolition of ZBA and rolling those duties over to the Town Board. A heated discussion between Board Members & Supervisor followed; outcome was to leave zoning workshop to address commercial issues only.

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RESOLUTION #: 33-2011 – Schedule 2012 Budget Workshops. On a motion of Councilman Tillson, seconded by Councilman Topper the following resolution was ADOPTED: AYES – 5 NAYS – 0

RESOLVED that the Galway Town Board schedule the following dates for 2012 Budget Workshops: September 12, 2011 at 7:00 p.m.; September 26, 2011 at 7:00 p.m. & October 10, 2011 at 7:00 p.m.

All ayes.

MOTION CARRIED

RESOLUTION # 34-2011 – Salary Adjustment for Code Enforcement Officer. Board Members discussed increasing wage for Code Enforcement Officer now that he has completed training requirements. On a motion of Councilman Topper, seconded by Councilman Arnold the following resolution was ADOPTED BY ROLL CALL VOTE:
 Supervisor George Hargrave – AYE Councilman Michael Tillson – ABSTAIN
 Councilman William Topper – AYE Councilman George Weed – AYE
 Councilman Fred Arnold – AYE

RESOLVED that the Galway Town Board authorize an increase in monthly salary for the Code Enforcement Officer now that he has completed his certification; as of August 1, 2011 the salary for the Code Enforcement Officer will be \$1,200.00 per month to be charged to B3620.1 Safety Inspection.

4-AYES 1-ABSTAIN

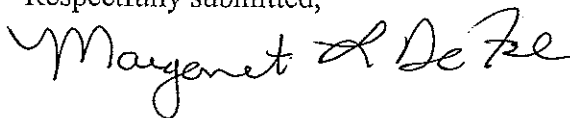
MOTION CARRIED

Councilman Arnold made a motion, seconded by Councilman Topper to adjourn the meeting at 9:18 p.m.

All ayes.

MOTION CARRIED

Respectfully submitted,



Margaret L. DeFoe
 Town Clerk